

JUNE 01, 2009

The Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, June 01, 2009. Chairman Brian Hauptert called the meeting to order at 9:00 A.M. with all members present: Brian K. Hauptert, Scott E. Givens, and Barry J. Eppley. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the May 4th Executive Session were reviewed. Givens made a motion to approve as written; his motion was seconded by Eppley and passed with a 3-0 vote. The minutes of the May 11th Special Session were reviewed. Eppley made a motion to approve as written; his motion was seconded by Givens and passed with a 2-0 vote. The minutes of the May 26, 2009 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Givens and passed with a 3-0 vote.

Phil Amones, County Highway Superintendent, reported:

1. Bridge #175 at Richvalley, 700 W at Cooper Rd, is to be let for construction June 22nd at 10:00 a.m.
2. Received a call from INDOT regarding CR 250 S project. The type of mix used on the plans is not conducive to cool weather. They would like to delay actual construction until next year.
3. Presented a letter for the State from United Consulting regarding the 250S ARRA project. United Consulting advises in the letter that no additional right of way is required on this project. Commissioners reviewed and signed letter.

Leroy Striker, Wabash County Sheriff reported the average daily jail population last week was 99.25.

Bob Brown, EMA Director, reported:

1. There is a LEPC Table Top Exercise, a simulated train derailment on June 19th at Peabody Retirement Community in North Manchester. The objective is to practice a smooth, safe, and quick evacuation of retirees at the community center in the event of a derailment. The program begins at 8:30 A.M. until 12:00 noon. Brown extended an invitation to Commissioners to attend.
2. Brown will be attending a debris management class June 16th & 17th at Grissom Air Force.
3. The transferring of a Sheriff Department vehicle to EMA is in process. Brown plans to have the vehicle in service in the next few weeks.
4. Grant funds applications will be in process in the next 30 to 45 days. These grants will have a quick turn-around time.
5. There is a DPOC meeting this month. Brown will present dates to Commissioners at a later time.

Katherine Carter-Lower, Vital Records – Health Department, reported:

1. The heating and cooling system is still an issue in the Health Department. Dick Smith, Commissioners' Custodian, stated he had

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spoken with Quality Electric because he believes that the compressor is not functioning properly. Carter-Lower stated this has been an issue for several years. Coordinator Dils stated that the lines were cleaned last week and that he had spoken with Quality Electric and requested further investigation. Dils also requested QE look at quotes they had prepared last year on upgrading one unit. Dils said the technician who understands this system has been unavailable. Hauptert stated Dils and Commissioners would work on a plan of action to move forward with this issue.

2. The west end door at the Health department is working well. There is an air gap that will need sealed. Custodian Smith stated the east door is having issues as well. Smith stated that he is working on the air gap and that he would call Kroft Construction to look at the east door.
3. Carter-Lower asked what Commissioners had decided on the repairing of the inside north wall. Givens stated that in his opinion, the leak was from the roof which has been repaired. Givens would like to replace the PVC pipe in the kitchen area and then repair the wall. Givens requested that the Health Department decide on a convenient date for the water pipe installation and the repair of the wall. Carter-Lower agreed.
4. Carter-Lower reported to the Commissioners that County Council has tabled the department's grant process totaling \$20,000 and that Council has requested identical size quote comparison. Dils is currently working on this request. Carter-Lower stated this must be done by the next Council meeting June 22nd to ensure completion by the August due date.
5. A GIS cable installed for the Health Department has caused confusion; where it is exactly, is it properly connected, and what, if anything, needs to be done to complete the hook-up process. Dils stated that Tom Polk, Intrasect Technologies, will be here today and that he will request Polk's assistance with this problem.
6. Jane Skeans, County Health Nurse, would like to use ARC for document shredding. Dils stated that there is a local company that has been bulk shredding at no cost to the county. He said that the county recently collected documents for shredding by the local company but that another collection could be done. Givens requested that the Health Department contact Commissioners' Custodian Smith and consider using the mass collection option.

Steve Downs, County Attorney, stated that he has received a letter from Umbaugh concerning the Grossnickle drain and will present the letter at the Drainage Board meeting at 10:00 A.M. today.

Jim Dils, County Coordinator, reported:

1. The Jail Committee meeting with an RQAW representative has been tentatively set for June 11th at 5:00 P.M. in the Commissioners meeting room.

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2. The County Extension Office has a position opening. Dils stated he has prepared an advertisement for the position in The Paper and the Plain Dealer to appear this week.
3. A fire inspection was done at the Courthouse and the Judicial Center. Both buildings were cited for some infractions: circuit breaker area in the Commissioners meeting room needs to be properly covered, emergency lights need to be tied to a switch, fire extinguisher needed on third floor, and battery needed for the smoke detector in the elevator. All of these items have been corrected. One item remaining is the testing of the water sprinkling system at the Judicial Center. Dils has obtained one (1) quote and is in the process of obtaining others to present to Commissioners.
4. Presented a letter for review from Council Chairman Mike Ridenour regarding a Joint Executive Session including Commissioners, elected officials, Department Heads, and Council set for June 10th at 4:00 P.M.
5. Commissioners reviewed three (3) construction quotes for concrete work at the Sheriff's Office, the entrance to Community Corrections, and the retaining wall across the street from the Jail. Commissioners requested that Dils contact interested contractors and require each of them to give a specific comparable quote for submission to the Board.

Mike Howard, Plan Director, presented a letter of authorization from Schneider Corporation to proceed with the purchase of hand held GPS units along with software totaling \$2,124 and for training with the equipment and software totaling \$2,500. Commissioners unanimously approved and signed the letter of authorization.

Auditor Jane Ridgeway reported:

1. Erica Tyson, Art Teacher at Southwood Elementary, requested permission for her summer photography class to visit the courthouse to take pictures on June 2nd. Commissioners agreed.
2. Question from a resident: Who can a resident contact to find out when neighboring farmers will be spraying their fields? Commissioners stated that resident should contact their neighbors directly or contact IDEM.
3. Requested permission to attend the second regional meeting for Indiana Auditor's Association in Kokomo on June 24th; budgets and tax sale will be the topics presented. Ridgeway stated that two of the Auditor's Office staff will also be attending.
4. State Legislature is going back into session on the 2010 budget. State has informed all counties to be aware of the outcome; it could affect all counties' revenues.
5. Ridgeway has been appointed to the State Auditor's Legislative Committee for next year. Her duties will consist of monitoring proposed legislation for Auditors' input. This will not entail much traveling since most work will be accomplished by E-mail and conference calls. Commissioners congratulated Ridgeway on this appointment.

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6. Ridgeway has spoken with Beverly Ferry, Executive Director of Council on Aging regarding the payment of the \$25,000 yearly budgeted amount in two installments. Ferry stated that this would be acceptable.
7. State has approved the spring tax collection date for July 7th.

Commissioners recessed for Drainage Board meeting at 10:00 A.M. and reconvened at 11:00 A.M.

Thomas Polk, IntraSect Technologies, presented:

1. Three options and quotes for moving the old VAX system out of the Auditor's office;
 - a. Option 1: Remove the old VAX machines and mount the network switches onto the wall.
 - b. Option 2: Run wiring up from basement through the men's restroom. The wire can be cut and a locked cabinet can be placed on the north wall of the men's restroom containing the data com switches and patch panel. An outlet will need to be installed in the men's restroom and the line will be physically cut creating a short down-time for the County.
 - c. Option 3: Since the data com room is above the Auditor's Office, IST would do a cross connect up the wall into the room upstairs with a surface mount raceway on the wall to conceal all chords. Three Quotes were sought: Randy Cleaver (no response), Phone Line: Option #1:\$1,464.40, Option #2: \$3,740.40, Option #3:\$4,895.08, and First Choice; Option #1: \$1,275.99, Option #2: \$2,019.31 (this did not meet requested specifications), Option #3: \$2,455.54.

Polk explained that Option #1 does not meet the desired goal of removing the entire system because of space limitations and noise issues, from the Auditor's office. Polk stated that Option #3 is the most expensive and will require more work. Polk stated that, in his opinion, Option#2 is the best solution. It removes the entire system and connections from the Auditor's Office, it would be safe, and there would be no issues with noise or moisture. Polk said, after the installation of the outlet, the project could be done in one day. Ridgeway stated funds are available building repair and maintenance in the CCD fund. Eppley made a motion to approve option #2 with Phone Line totaling \$3,740.40 from the CCD fund; his motion was seconded by Givens and passed by a 3-0 vote.

2. Three quotes for the replacement of Ridgeway's laptop; 1) HP \$1,853, 2) Intrasect Technologies \$1,883, and 3) CDWG \$1,907.68. Givens made a motion to approve purchase of a new laptop through Intrasect Technologies not to exceed \$2,100; his motion was seconded by Eppley and passed with a 3-0 vote.

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3. Dils requested Polk's assistance on the GIS cable in the Health Department. Polk stated he had looked at the area at an earlier time but could not find the cable. Polk stated if there is validation that the line exists, then he needs Plan Director Mike Howard to obtain verification from the State. After state approval, it should take about two (2) hours to connect. Polk will work with Howard on scheduling a technician to finish this project.
4. Ridgeway stated that the Recorder's Office was having issues last week with firewalls not properly working. Polk stated that he was unaware of any issue other than a back-up issue. Ridgeway requested that Polk speak with Recorder Nancy Gribben on the issue and Polk agreed.
5. Polk recommended that the County look into consolidating anti-virus solutions for all the offices for cost purposes and that he was reviewing a new product for this purpose. Eppley suggested that a general inventory of work stations and their age be completed. Polk stated that he has an existing list. Eppley stated that he would like to create a plan of replacement for Courthouse computers. Polk agreed and stated that the age, warranty, usage, and cost of repair should be compared to computer equipment replacement. Auditor Ridgeway requested that Polk get estimated figures for a cost replacement plan for the purpose of possible incorporation in the upcoming 2010 budget. Polk agreed to compile both requests and present them to Commissioners.

Toby Steffen, Butler, Fairman & Seufert Civil Engineers, presented an additional construction inspection service request on Bridge #175 not to exceed \$36,500. Steffen stated that this is a supplemental to the original contract. The individual on the project will be on sight as needed and services will be on an hourly basis, as originally agreed. Ridgeway stated that she had sent the legal advertisement to the paper. Steffen requested a copy of the advertisement. Eppley made a motion to approve the additional construction inspection service request on Bridge #175 not to exceed \$36,000; his motion was seconded by Givens and passed with a 3-0 vote.

The Commissioners reviewed and approved the following items:

Payroll Claims and Allowance Docket for Pay Period ended 5-29-09

Accounts payable Claims and Allowance Docket advertised for payment 6-1-09

United States Census 2010 – Request to become a 2010 Census Partner

Dexter – Axle – Fifth Amended Notice of Entire Plant closing

AIC – Northeast District meeting reminder – June 9, 2009

Wabash County Highway – Copy of 2008 Annual Operational Report for Local Roads & Streets

Letter from PROPEX – Re: “Buy America” Requirement by American Recovery & Reinvestment Act of 2009

Thank you letter from ITI for permission to present data at last weeks meeting

New Lawn mower for Courthouse grounds; Givens made a motion to approve purchase of new self propelled lawn mower not to exceed \$600; his motion was seconded by Eppley and passed with a 3-0 vote.

Hauptert set June 8th to work on Commissioners budget

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With no other business to come before the Board, the meeting was recessed. Commissioners will meet in regular session on Monday, June 08, 2009 in the Commissioner's Meeting Room on the second floor of the Wabash County Courthouse at 9:00 A.M.

Approved as written – June 8, 2009