

## AUGUST 17, 2009

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, August 17, 2009. Chairman Brian Haupert called the meeting to order at approximately 9:00 A.M. with all members present: Brian K. Haupert, Scott E. Givens, and Barry J. Eppley. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the August 10, 2009 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Givens and passed with a 3-0 vote.

Phil Amones, County Highway Superintendent, reported:

1. Presented the revised LPA contract form. Commissioners signed.
2. Presented a contract agreement with Butler, Fairman & Seifert regarding construction inspection for Bridge #61; 700 W just north of 250 N.
3. Received a notification from INDOT. Amones stated \$300 million is available from the American Recovery Reinvestment Act for projects with regional or national implications. Amones stated projects need to be reviewed for possible submission. Applications must be submitted by February 2010.
4. Bridge #175 at Richvalley was opened on Wednesday, August 12<sup>th</sup>.

Steve Hicks, Wabash County Major Chief Deputy Sheriff, reported that the average daily population in the jail last week was 89.92. The population this morning was 83.

Bob Brown, EMA Director, reported:

1. Received an estimate on the door controller with a magnetic stripe reader for the west door entrance totaling \$1,975. This includes labor with one hour of training, and materials. Brown stated this does not include the cost of the cards. Commissioners will take under advisement.
2. Today EMA is hosting a class at REMC for a Hazardous Material refresher course for Fire Departments. This is through the Local Emergency Planning Committee. It is being funded by a reimbursement grant through LEPC.
3. Friday, August 14<sup>th</sup> a Hazardous Material Commodity Flow Study began. This is a one hundred (100) man-hour project with the Sam George Company through LEPC. EMA volunteers are being used to collect data. They are working at major intersections. This is through a Homeland Security grant. The results will calculate the amount of hazardous material that passes through the county. Data collection is proposed to be completed and submitted by August 28<sup>th</sup>. The data will be presented at the next LEPC meeting on October 14<sup>th</sup>.

Lori Draper, Clerk of the Courts, reported:

1. Counties are now required to maintain their own voter registration equipment. Draper stated her current equipment carrier, CSI, will cover

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the computer, monitor, and laser ink jets from August 1 through December 31 for a total of \$252. Service coverage for 2010 would cost of \$600. The scanner will not be covered. CSI stated it is more cost effective to purchase a new scanner than to place it on the policy. The software is covered by the State. Draper stated her Voter Registration Supplies Fund has the monies to cover the total cost. Draper requested permission to transfer \$852 from the Voter Registration - Supplies to cover the cost for the remainder of 2009 - \$252, and encumber the remaining \$600 for the 2010 annual fee. Commissioners unanimously agreed.

2. Draper stated she has three (3) large printers that are only used at election time. One of the courts is in need of a printer. Draper requested permission to offer one of these printers to the court. Draper stated she will need to check with CSI to confirm compatibility with different systems. Commissioners unanimously agreed.

Steve Downs, County Attorney, reported:

1. Downs reviewed the ITI Contract. Highway Superintendant Amones signed the contract.
2. Requested update on the purchase agreement on the Albright property. Amones stated he would get the purchase agreement to Albright this week.
3. Auditor Ridgeway presented a tort claim to Downs received on Friday, August 14<sup>th</sup>.

Jim Dils, County Coordinator, reported:

1. NIPSCO and Two Brothers technicians are on-site this morning to complete the generator installation. Dils has requested Two Brothers look at the telephone equipment in the Clerk's office and prepare a proposal on what the cost would be to run an electrical line that would connect the phone system to a circuit supported by the generator.
2. Henry Brovont, on behalf of the Old German Baptist Church of North Manchester, had previously requested permission to park vehicles on or close one or both sides of CR 400 E near 1100 N or to close the road on May 23, 24, and 25, 2010 for a church conference. No permission granted. Brovont provided additional information in writing and requested that the idea be re-visited but only as a wet weather contingency plan. Major Chief Deputy Sheriff Hicks stated you cannot park along the road and you cannot park in the ditch. There is not enough room to allow for two-way traffic. Givens suggested Brovont speak with Manchester College about possible use of their parking facilities and possibly bus individuals between the college and the conference. Commissioners stated this is a matter of liability and safety. No permission granted.
3. The cooling and heating system in the Judicial Center is leaking onto the ceiling in the Clerk's research room. Clerk of the Courts Draper stated

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- the ceiling tiles have been ruined and will need to be replaced. Dils stated he will contact Quality Electric to correct the problem.
4. Presented a draft Proclamation recognizing the Miami Nation of Indians of Indiana. The Tribe would like the Commissioners present the proclamation to a member of the Tribe at a future meeting. Commissioners will review.
  5. US Census Bureau: EMA Director Brown found that there are no non-sheltered outdoor locations
  6. for 2010. The Bureau has sent a proclamation for the Commissioner's signature which shows the county's support in assisting with the Census. Dils stated he has concerns with some of the requirements in the proclamation. Auditor Ridgeway stated she will be attending an AIC meeting in September and this will be reviewed.
  7. Jeff Kumfer, Scarce & Rudisel, sent door hardware visuals for review in regard to the courthouse doors.

Paul Pearson, SpyGlass, presented a brief overview of the company's qualifications. SpyGlass can help with communication costs; land phones, internet service, and data sharing services. SpyGlass performs independent audits to find errors, over costs, and unnecessary expenses with current vendors. Currently SpyGlass is working with Wells, Stark, Steuben, and Lagrange Counties. SpyGlass has also completed audits for Bulldog Battery and Midwest Eye Consultants. There are no up front costs. The audit includes all county entities. Commissioners will take under advisement.

Thomas Polk, IntraSect Technologies Inc, presented a memo from Manatron regarding Manatron's Phase II Software Certification: Manatron says for "MVP Tax (Auditor – Treasurer) and ProVal (Assessor Real Estate) to be integrated as required by 50 AIC 23, the same server must be used to support both applications." This is the only way to qualify for certification. Polk stated the current server meets Manatron's requirements and no upgrade is required. The ProVal server currently used by the Assessor may need to be retired. Darren Bates, DataPitStop, stated there is ASII (Assessor Personal Property) software on the same server that would need to be moved, but 99% of data is ProVal. Bates agreed that all the data could be placed on the new server and the Assessor's server retired. Commissioners unanimously agreed to retire the Assessor ProVal server after all data has been integrated on one server. Polk stated there is a third party certification audit required by the DLGF. Ridgeway stated this had been discussed and budgeted. It is a \$7,500 fee. Ridgeway stated a plan must be in place by December 31, 2009 and an audit must be complete by June 30, 2010. Ridgeway said she would contract Manatron to find out the next step.

Auditor Jane Ridgeway: requested permission to attend the Manatron 2009 Indiana User Group Conference to be held Thursday, September 24<sup>th</sup> in

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Indianapolis. Ridgeway and up to three of her office staff will be attending. Commissioners unanimously approved.

Givens stated Peggy Coppler requested permission to use the North Manchester Covered Bridge for a piano class Sunday, August 30<sup>th</sup> from 5:00 P.M. to 6:30 P.M. Commissioners unanimously agreed.

The Commissioners reviewed and approved the following items:

Accounts Payable Claims and Allowance Docket advertised for payment 8-17-09

Auditor's Monthly Financial Report – July 31, 2009

County Treasurer's Monthly Report – July 31, 2009

Monthly Report – Clerk of the Circuit Court – July, 2009

Mediacom letter – increased costs

Targeted Non-sheltered Outdoor Location follow-up – Census 2010

Animal Shelter Asphalt work request

No other business, the meeting recessed. Commissioners will meet in regular session on Monday, August 24, 2009 in the Commissioner's Meeting Room on the second floor of the Wabash County Courthouse at 9:00 A.M.