

## DECEMBER 21, 2009

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, December 21, 2009. Chairman Brian Hauptert called the meeting to order at approximately 9:00 A.M. with all members present: Brian K. Hauptert, Scott E. Givens, and Barry J. Eppley. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the December 14, 2009 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Givens and passed with a 3-0 vote.

Phil Amones, Highway Superintendent:

1. Recommended Ron Deeter for the vacant truck driver/equipment operator position at the Highway Department. Commissioners unanimously agreed.
2. Stated he would be attending the County Bridge Conference January 20<sup>th</sup> and 21<sup>st</sup> in Lafayette.
3. Presented the LPA – INDOT contract from the Transportation Enhancement Funds for Bridge #645; the North Manchester Covered Bridge. Commissioners approved and signed the contract.
4. Stated United Consulting needs clarification on whether Wabash County would like a fire suppression system installed on the North Manchester Covered Bridge. Land would need to be acquired to house any equipment. Commissioners requested information on costs. Amones stated he would contact United for pricing.

Bob Brown, EMA Executive Director:

1. Attended the annual EMA workshop on December 17<sup>th</sup> at the Fort Wayne Public Safety Academy.
2. Invited Commissioners to a training session hosted by the Indiana Pipe Line Group at the Honeywell Center on January 12<sup>th</sup> at 5:30 P.M. Dinner will be provided.
3. Reviewed continuing preparations for Wabash County Central Dispatch. Brown stated Attorney Steve Downs is reviewing a proposed contract with Indigital.

Kelly Schenkel, Wabash County Assessor:

1. Presented two (2) contracts with vendor Bill Schultz for Trending and New Construction Assessments. Commissioners approved and signed the Trending and New Construction contracts.
2. Presented a Consortium Contract Statement of Work for the Phase II Software Certification mandated by the State. This agreement was recommended by the Phase II Committee of Schenkel, Treasurer Sharon Shaw and Auditor Jane Ridgeway. Commissioners approved and signed the contract.

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Jim Dils, County Coordinator:

1. Presented three (3) quotes to purchase a gas blower for the courthouse: Troxel \$249.95; Wabash Portable \$183.96; Houlihan \$199. Givens made a motion to accept Wabash Portable at \$183.96; his motion was seconded by Eppley and passed with a 3-0 vote.
2. Stated the attachment brackets for the Christmas lights on top of the courthouse need to be replaced. Two of the supports are nearly rusted through. Dils presented a quote from Schlemmer Brothers to design, fabricate and install a mounting bracket totaling \$665. Dils stated this would be paid from the Christmas Lighting appropriation in the Commissioners - General Fund account. Eppley made a motion to approve the installation of a new bracket by Schlemmer Brothers; his motion was seconded by Givens and passed with a 3-0 vote.
3. Stated the current postage machine at the courthouse has had several mechanical problems. Pitney Bowes presented a proposal for a new machine. Impac, the current vender, was also contacted and responded by replacing the existing machine with a new one and offering a proposal that would lower our costs by approximately \$560 annually. This would require changing the current monthly agreement to a two (2) year contract and which would lower the total monthly fee(s) from \$155.40/month to \$108/per month. Eppley made a motion to approve the two (2) year contract with Impac for the new postage machine; his motion was seconded by Givens and passed with a 3-0 vote.
4. Presented a request from Wabash County resident Sam Unger to straighten West Elliott Road along his land. Commissioners stated Unger would need to submit a formal written request. Dils stated he would inform Unger of the need for a written request.
5. Informed Commissioners that Just Energy would like to talk with them about a five (5) year fixed price program for county buildings that use natural gas. Dils stated the company's rating with the Better Business Bureau is a C+ thru the South Bend Office and F thru the Chicago Office. Commissioners stated they are satisfied with the current vendor arrangement.

Jane Ridgeway, Wabash County Auditor, reviewed the proposed appointments to the Wabash County Tourism Commission. Givens made a motion to appoint Beth Driscoll and re-appoint Alexis Young and Carol Long to the Wabash County Tourism Commission for the term of January 1, 2010 through December 31, 2011; his motion was seconded by Eppley and passed with a 3-0 vote.

Mary Ellen Rudisel-Jordan and Jeff Kumfer of Scarce-Rudisel:

1. Reviewed the current door project. They presented a change order for doorstops at each door. Givens stated he would like to have pricing to add additional handrails outside of each door. Rudisel-Jordan stated they would obtain pricing for the handrails and disregard the doorstop

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- placement. The handrails would also serve as a doorstep. Kumfer stated other than the handrails the door project is complete.
2. Presented the expected timeline and estimated costs for the west façade window and tuck pointing project. Kumfer stated they have released the drawings and have invited contractors who bid on other recent courthouse projects. The invitation to bid will also appear in several area newspapers. The plan is to accept bids on January 11<sup>th</sup> and tentatively start work in April 2010. Kumfer presented a proposal for architectural services totaling \$9,500. Givens made a motion to approve the proposal as requested; his motion was seconded by Eppley, passed with a 3-0 vote and signed by Hauptert.
  3. Discussed the idea of installing blinds on the south side of the courthouse. Window films were also discussed but this would void the warranty on the windows. Options and pricing will be obtained and presented.
  4. Reviewed drawings of a proposed new basement entrance on the west side courthouse. Commissioners will take under advisement.
  5. Set January 4<sup>th</sup> to review floor plans for the proposed remodeling of the Commissioners' Meeting Room.

The Commissioners reviewed and approved the following items:

Accounts Payable Claims and Allowance Docket advertised for payment 12/21/09

Weights and Measures Monthly Report – December 15, 2009

Wage Construction Hearing Representative – 2010 will be Givens for the Ivy Tech project

Resolution for Appt – Wabash Hoosier Heritage Corridor Commission: Mike Beauchamp with alternate: Richard Beamer

IDEM – Receipt of Air Permit App – Manchester Metals, LLC

No other business, the meeting recessed. Commissioners will meet in for reorganization and regular session on Monday, January 4, 2010 in the Commissioners' Meeting Room on the second floor of the Wabash County Courthouse at 9:00 A.M.

\*Approved as written – January 4, 2010