

## **JANUARY 10, 2011**

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, January 10, 2011. Chairman Scott E. Givens called the meeting to order at 9:00 A.M. with all members present: Givens, Barry J. Eppley, and Brian K. Hauptert. The proceedings of the meeting were recorded by Auditor Jane Ridgeway. The minutes of the January 3, 2011 meeting were reviewed. Hauptert made a motion to approve the minutes as written; his motion was seconded by Eppley and passed with a 3-0 vote.

John Martin, County Highway Superintendent:

1. Presented an Additional Appropriation Request totaling \$20,000 for design engineering for Bridge #61 at 700 W north of 250 N. Martin stated the request is to cover the contract amount not in the original budget. Hauptert made a motion to take request to Council; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Presented a road cut permit request for a cut at 500 N ¼ mile west of 400 E for placement of a field tile. Hauptert made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.
3. Stated he and Phil Adams, Highway Department Supervisor will attend the LTAP Bridge Conference on January 12<sup>th</sup> and 13<sup>th</sup>. Commissioners agreed.

Bob Land, Wabash County Sheriff:

1. Presented the jail report for the week ending 1-9-11. The daily population was 73 with no inmates housed at the Miami County facility.
2. Stated a jailer's employment was terminated on December 28<sup>th</sup>. Land requested permission to start the application and interview process to fill this position. Commissioners unanimously agreed.
3. Stated the Sheriff's Department contracts with a company called Open Portal Solutions which has a program that allows individuals to obtain accident crash reports on line for \$12 per report. Land stated the Sheriff's Department receives \$8 of the \$12. This program is at no cost to the county and OPS is contracted with the State of Indiana. Land requested permission to continue this contract. Commissioners unanimously agreed.

Dallas Duggan, Chief Probation Officer, stated in the 2010 budget user fees had been designated to hire a part-time field officer for nights and weekends but that position was never filled. Duggan stated he has a police officer who is interested in the position and requested permission to transfer \$8,700 from user fee funds for payment of this position. Hauptert made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.

## JANUARY 10, 2011 CONTINUED

Elaine Martin, Clerk of the Courts:

1. Presented a MicroVote Software License maintenance agreement totaling \$9,500. Hauptert made a motion to approve the agreement; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Requested permission to attend the AIC Newly Elected Official meeting in Indianapolis on Saturday, January 22<sup>nd</sup>. Commissioner's unanimously approved Martin's request.
3. Stated marriage license processing is required by State statute but that passport processing is optional. Martin stated she would like to continue providing passport services for residents. Passport processing netted Wabash County \$15,000 last year. Currently both services are available M-F 8:00 A.M. to 3:30 P.M. but due to the workload she would like to limit passport processing to Tuesdays, Wednesdays and Thursdays. Commissioners unanimously approved. Martin stated the changes will be advertised.

Steve Downs, County Attorney, stated he reviewed the EMA County Wide Multi-Hazard Mitigation Plan. It is acceptable and will be submitted by EMA Director Bob Brown at next week's meeting.

Jim Dils, County Coordinator:

1. Stated all state and U.S. flags have been lowered to half staff in recognition of the tragedy in Arizona per a proclamation from President Obama.
2. Stated the west courthouse boiler has been turned off per Quality Electric's evaluation. Several burners and the burner rack need to be replaced. Dils stated he has authorized QE to obtain the necessary parts at a cost of \$738.14. This will include replacing all 22 burners and the burner rack. Commissioners unanimously agreed.
3. Stated the northwest turret room off of the Superior Court Room has developed holes and cracks in the walls. Kroft Construction has been contacted. All wall repairs and painting of the room would cost \$1,000. Commissioners unanimously approved.
4. Stated this week's payroll has a few changes; 1.) the Bush tax cuts have been extended, 2.) the FICA tax (employee's share) has been lowered from 6.2% to 4.2% and 3.) the Making Work Pay Tax Credit, implemented in the spring of 2009, ended December 31, 2010. The latter will result in an increase in the federal income tax deduction on most paychecks. Dils and Ridgeway stated this has been verified. Ridgeway contacted Brett Dawes CPA firm which confirmed the change. Dils stated he has prepared a memo to enclose with the paychecks on Wednesday, January 12<sup>th</sup> explaining these tax changes.

## JANUARY 10, 2011 CONTINUED

Auditor Jane, Ridgeway:

1. Presented the Payroll Claims and Allowance Docket for Pay period ended 1-8-11. Commissioners unanimously approved.
2. Presented the Accounts Payable Claims and Allowance Docket for 1-10-11. Commissioners unanimously approved.
3. Presented the 2011 Covered Bridge Certification. Commissioners signed certification.
4. Suggested a meeting be arranged to determine county liability regarding the use of our covered bridges. Commissioners stated they would like to have County Attorney Downs, Roann Covered Bridge Committee and Beauchamp & McSpadden representatives formulate a policy. Ridgeway stated she will contact Downs.
5. Requested appointments to the Wabash County Convention & Visitors Bureau; Recommendations: Becky Wagner, Adam Stakeman and Tim McLaughlin. Hauptert made a motion to appoint Becky Wagner, Adam Stakeman and Tim McLaughlin; his motion was seconded by Eppley and passed by a 3-0 vote.
6. Requested an appointment for the 2011 Region III-A Board of Directors; Commissioner agreed Hauptert will continue on this board.
7. Presented the Wabash County Council on Aging, Inc. 2011 allocation request totaling \$25,000. Hauptert made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.
8. Stated Nathan Cole of Region III-A representing the Novae Corporation stated Wabash County will be receiving a check from the Auditor of the State totaling \$123,417.35 for the CEDF Grant in four (4) to six (6) which will then be paid to Novae.
9. Presented the Purdue Extension Contract for 2011 totaling \$99,830 set to be paid in two installments of \$49,915. Eppley made a motion to approve and pay in two installments; his motion was seconded by Hauptert and passed by a 3-0 vote. Ridgeway reminded the Board the increase will allow Teresa Witkoske to be a full-time educator for Wabash County.

Sharon Shaw, Treasurer, discussed the Solid Waste User Fee set-up regarding tax collection. Shaw and Ridgeway stated they need specifics on how, who and when funds are to be collected. Ridgeway stated they have worked with Darren Bates of Data Pit Stop regarding handling and preparing the data for Manatron our tax system provider. Ridgeway stated they have also spoken with other counties and some needed to add more staff to help with this process. Shaw stated the data needs to be completed as soon as possible so that tax statements can go out on time. Commissioners requested a Solid Waste meeting be set up with Bates at 1:30 P.M. today if possible or as soon as Bates can attend. Ridgeway stated she will contact Bates and schedule a meeting.

## JANUARY 10, 2011 CONTINUED

**Commissioners reviewed the following items:**

Schreckengast & Helm – Tort Claim

Letter in support of nativity at courthouse

Perry Corporation Agreement: Recorder's request to be removed from agreement

Notice to vacate Blue Star Highway

Media Request regarding Wabash Counties 175<sup>th</sup> Anniversary

Laketon Sewer District Hearing and local match resolution for \$3,200

Health Department web cast January 26<sup>th</sup> at 10:00 A.M.

No other business, the meeting recessed. The Commissioners will meet in regular session on Tuesday, January 18, 2011 in the Commissioners' Meeting Room on the second floor of the Wabash County Courthouse starting at 9:00 A.M.

Approved as written – January 18, 2011