

## MARCH 21, 2011

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, March 21, 2011. Chairman Scott E. Givens called the meeting to order at 9:00 A.M. with all members present: Givens, Barry J. Eppley, and Brian K. Hauptert. The proceedings of the meeting were recorded by Auditor Jane Ridgeway. The minutes of the March 14, 2011 meeting were reviewed. Hauptert made a motion to approve the minutes as written; his motion was seconded by Eppley and passed with a 3-0 vote.

John Martin, County Highway Superintendent: presented three requests:

1. NIPSCO requested permission to install 15,225 feet of three (3) inch gas main at 800 N and 500 E
2. NIPSCO requested permission to remove an existing service at 8054 E Singer Road
3. Century Link requesting permission to bury 650 feet of replacement cable at 700 N from State Road 13.

Commissioners unanimously approved and signed all three requests.

Randy Miller, Wabash County Major Chief Deputy, presented the jail report for the week ending 3/20/11. The average daily population was 72; no inmates are currently housed at the Miami County Jail.

Bob Brown, EMA and Central Dispatch Director: was present with no report.

Kathryn Carter-Lower, County Health Department:

1. Presented an Additional Appropriation request totaling \$3,500 for software from Datamark for the environmental food program. This program is required as the old software program will not work with the new server. This new software will transfer all existing data to the new server. Hauptert made a motion to approve to go before Council; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Presented the Food Program Report of Collections for 2010; \$18,352 was collected for Wabash County. Carter-Lower stated the total amount of fees collected in 2010 for the County Health Department was \$47,577.
3. Stated she will present a request in April for a mobile refrigerator freezer funded through the H1N1 Grant extension.

Elaine Martin, Wabash County Clerk of the Courts:

1. Stated "IndianaVoters.in.gov", a website maintained through the State of Indiana, has a program called "Who Is on Your Ballot". An individual can submit their address and it shows which candidates are on the ballot in their specific district. Individuals may also confirm their voter registration and register to vote online. Martin requested permission to add a link to the Wabash County website. Commissioners unanimously approved. Martin stated the data should be available to voters by March 31, 2011.

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2. Requested permission to attend the Annual Clerk's Conference June 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> in Michigan City; and depending on the agenda, she would like to take one or two deputies also. Commissioners unanimously approved.
3. Stated currently there is only one First Deputy in the Clerk's Office. Martin stated per IC 36-2-16-9 there is an allowance for one First Deputy for Superior Court and also a First Deputy for the Circuit Court. Martin requested permission to appoint a second First Deputy in the Clerk's Office. Ridgeway stated that this will require an amendment to the Salary Ordinance so the request must also be presented to the County Council for approval. Eppley made a motion to approve permission to go before Council; his motion was seconded by Hauptert and passed 3-0.

Steve Downs, County Attorney, was present with no report.

Jim Dils, County Coordinator:

1. Stated last year an outside lawn service was hired to mow the slope on the south side of the courthouse and judicial center properties. Requested permission to continue this contract at the same price or \$65 per mowing. Givens requested Dils obtain a quote to add the eastern slope of the courthouse from Main Street to the steps. Dils said he will acquire that information. The remaining portion of the lawns will be mowed by Custodians Bob Sriver and Dick Smith. Craig Winegardner will assist with other landscaping needs. Ridgeway stated the Moonlight Garden Club would like to donate a tree and have it planted at the courthouse for Earth Day, April 22<sup>nd</sup>. Commissioners unanimously agreed. Brown reminded of the need to call for utility clearance before any digging occurs.
2. Stated the low bid for the Commissioners' room remodel project was from Kroft Construction of Wabash. Dils, Eppley and Searce Rudisel Architect Jeff Kumfer met with owner Doug Kroft to review his understanding of the project. Kroft stated there were two areas of misunderstanding regarding the project which would have increased his base bid from \$56,500 to \$59,600. Downs stated a bid is to be accepted or rejected as presented. If any additions or changes are to be done, they are to be presented as a change order. The estimated increase would still have made Kroft the lowest bid. Eppley made a motion to approve the lowest bid of Kroft Construction at \$56,500 for the remodel with the understanding that there will be a change order submitted; his motion was seconded by Hauptert and passed by a 3-0 vote.
3. Steve Corona, President of JobWorks, was unable to be present, but recommended that Commissioners sign the Workforce Investment Board Local Elected Official Agreement they had received. Dils stated Mayor Bob Vanlandingham has signed the WIB Local Elected Official Agreement. Corona would like a show of support from the County as well. Hauptert made a motion to sign the agreement to designate Vanlandingham as their representative to the WIB; his motion was seconded by Eppley and passed by a 3-0 vote.

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Jane Ridgeway, Wabash County Auditor:

1. Presented the Payroll Claims and Allowance Docket for Pay period ended 3-19-11. Commissioners signed and approved.
2. Presented the Accounts Payable Claims and Allowance Docket for 3-21-11. She said to date \$36,791.40 has been transferred from the Commissioners Certificate Sale to the Treasurer for delinquent taxes. Commissioners signed and approved the claims with no exceptions.
3. Presented an Inter-Local Agreement regarding Collection of Solid Waste Recycling Users Fees by the County with the 2010 pay 2011 Property Taxes. Haupert made a motion to approve; his motion was seconded by Eppley and passed by a 3-0 vote. The Treasurer's tax file was sent to the contract printer on Thursday, March 17<sup>th</sup>.
4. Presented an appointment request for the Convention and Visitors Bureau Commission. CVB has recommended Dawn Reed of North Manchester to replace Tim McLaughlin. Haupert made a motion to appoint Reed; his motion was seconded by Eppley and passed by a 3-0 vote.
5. Stated the Auditor's Office has agreed to host an intern from the School-to-Job Program of Manchester High School. An unpaid intern could work two and a half (2 1/2) hours a day Tuesday through Friday for the remainder of the school year. Commissioners unanimously approved.

### **Commissioners reviewed the following items:**

Auditors Financial Report and County Treasurer's Monthly Report for March, 2011

IDEM – Notice of Public Hearing to Establish – Laketon Area Regional Sewer District -

IDEM – Receipt of Air Permit Application – Manchester Metals, LLC

Mediacom Programing announcement

INDOT: Notice of Unspent Federal Transit Adm. Funds 3-2011 totaling \$11,932 – through the 2010 New Freedom Grant.

IDEM: Notice of Violation Regarding the Laketon Sewer problem

No other business, the meeting recessed.

The Commissioners will meet in regular session on Monday, March 28, 2011 in the Commissioners' meeting room on the second floor of the Wabash County Courthouse starting at 9:00 A.M.

The Wabash County Council will meet in regular session on Monday, March 28, 2011 in the Commissioners' meeting room on the second floor of the Wabash County Courthouse starting at 5:00 P.M.

Reminder: Wabash County Tax Abatement Committee Meeting to be held Tuesday, March 22<sup>nd</sup> at 3:00 P.M.

\*Approved as written – March 28, 2011