

JUNE 27, 2011

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, June 27, 2011. Chairman Scott E. Givens called the meeting to order at 9:00 A.M. with two members present: Givens, and Barry J. Eppley. The proceedings of the meeting were recorded by Auditor Jane Ridgeway. The minutes of the June 20, 2011 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Givens and passed with a 2-0 vote.

John Martin, County Highway Superintendent, presented an application that would re-classify four (4) roadways from minor collector to major collectors. This re-classification will allow the roads to potentially be eligible for federal assistance for repairs:

1. America Road from 124 to the south county line
2. CR 300 E from Servia to 114; Nehr Road
3. CR 300 E; Lagro/Servia; Cement Ave.
4. CR 200 W; Wabash Laketon Road
5. CR 700 W from old 24 to Roann; Richvalley Road

Eppley made a motion to approve the re-classification application; his motion was seconded by Givens, passed by a 2-0 vote and Commissioners signed application.

Bob Land, Wabash County Sheriff:

1. Presented a jail report for the week ending 6/26/11. The average daily population was 81.28; three (3) inmates are housed at the Miami County Jail.
2. Stated he has received complaints regarding the handicapp parking spot at the jail; it is on the opposite side of the street and opens up onto the opposite sidewalk. Land stated a ramp could be added or the parkng spot could be moved to the same side of the street down by the old jail.
3. Stated the jail computer server is full. Land stated they are working with moving files from the system to create more space. Land stated he had received an estimate to replace the server; \$15,000. Land stated once files have been moved and/or purged, he will have an accurate assesment of what is needed and will have a firm cost.
4. Physical tests were conducted on June 25th for the two (2) merit deputy positons. Of the 66 applicants, 39 reported for the test and 23 passed. Land stated he plans to continue the interview process and hire two (2) deputies by mid-August. This will allow both individuals to attend officer training at the academy starting September 12th.

Steve Downs, County Attorney:

1. Stated the new Health Officer Dr. James Rudolph works for a firm that provides service for the Wabash County Hospital and we will not be able to place him on the hospital's liability insurance. County Coordinator Jim Dils stated, according to Dr. Rudolph he does not have coverage through his employer. Downs stated he has spoken with Beauchamp and

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McSpadden (Wabash County's insurance broker) and there is still need for clarification. Dils stated he will contact Beauchamp and McSpadden.

2. Auditor Ridgeway stated Downs prepared the deed transferring the Ferry Street property to Habitat for Humanity. It has been processed and sent to HFH. Habitat for Humanity would like to have an official presentation from the Commissioners. Commissioners unanimously agreed.

Jim Dils, County Coordinator:

1. Stated he and Auditor Ridgeway have prepared and reviewed spreadsheets which contain the wage increase recommendations from the Wage Committee and Commissioners. An email memo and copy of the appropriate page(s) will be sent to all Department Heads.
2. Stated a review of the heating and cooling control system discovered that two (2) pumps which may require a maximum of 20 amps each are on one 30 amp circuit which could trip a breaker and shut-down the system. That actually happened last week. The problem was identified and all systems were reset and are running normally. A quote will be obtained to place the pumps on separate circuits.
3. Stated last week the judicial center security area had water leaking through the ceiling; a condensation pump had plugged. This has been repaired.
4. Stated minor changes to the phone system will be made later this week.
5. Windows at the Prosecutor's Office have moisture issues. Doug Kroft of Kroft Construction has been asked to review these issues.
6. Reminder that there is a meeting with Kroft Construction and Architect firm Scarce Rudisel regarding finalizing details of the Commissioner's meeting room project.
7. As discussed last week, changes in the Common Construction Wage Act (HEA 1216): Any project started between July 1 and December 31, 2011 has had the \$150,000 exemption eliminated. This will put the North Window Facade Project on hold until possibly 2012.

Jane Ridgeway, Wabash County Auditor:

1. Presented the Payroll Claims and Allowance for Pay Period ended 6-25-11. Commissioners unanimously approved.
2. Stated the Intrasect HP Care Pack Server WCGSQL will expire on 7/15/11. The total replacement cost will be \$575. Commissioners unanimously approved.
3. Stated a semi-annual bond payment was wired to Wells Fargo on Friday for the Judicial Center Building Project, totaling \$179,617.50. The final payment will be made in December 2011.
4. Stated the Treasurer, Auditor, and SRI have agreed to set the date for the Tax Sale on October 20th, 2011.
5. Reviewed the Commissioners Budget items:
 - a. One change had been made to the CCD Fund budget:
Requesting \$25,000 for courthouse historic preservation

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- b. Rainy Day Fund for a total of \$100,000 for Sheriff Pension Fund Contributions.

Eppley made a motion to approve all of the Commissioners 2012 Budget requests; his motion was seconded by Givens and passed by a 2-0 vote.

6. Stated the North Window Façade project needs to be reviewed. The funds cannot be encumbered due to the fact that a contract must be in place for 2011 to encumber funds into the 2012 budget; but due to the Common Wage Construction issue, appropriations will need to be requested for the funds need to be placed into the 2012 budget. Commissioners will take under advisement.
7. Informed Commissioners that the State has set a 2.9% Growth Quotient for all 2012 submitted budgets. Jim Kaltenmark, Council Chairman stated the change with the growth quotient is that the county will not be penalized for not staying under the 2.9%.

County Coordinator Dils stated that a meeting was held last week with Perry Corporation to discuss options for a folder/envelope stuffer and a high speed printer which could benefit the Assessor, Surveyor, Extension Office and Treasurer. Kelly Schenkel, Wabash County Assessor stated she had been contacted by a vendor who has offered to process her 18,600 F11's for a reasonable amount. Schenkel stated she would use the Assessor Reassessment Fund #0041 to cover printing cost and the postage could be paid from the Commissioners' General Fund account. Dils stated he had contacted Hasler who would like to present an estimate for a folder/envelope stuffer for the county. Schenkel stated as soon as she rolls her assessed values to the Auditor, she will be able to process her F11's. Wabash County Treasurer Sharon Shaw stated using an outside source to process the tax statements is very cost effective and the printing and shipping is done quickly. Shaw stated she is not interested in printing the tax statements in-house at this time.

Robert Bucher, Perry Corporation: presented information regarding a bulk mailing analysis, a high speed printer option and printing services that Perry Corporation could provide for Wabash County. Commissioners will take under advisement. Bucher stated the lease for this equipment would be on a municipal lease that does not charge additional property tax fees. Auditor Ridgeway stated in the future this needs to be placed on all our agreements; two (2) of our current agreements through Perry Corporation requires we pay the property tax fees. Bucher stated he would note this request. Bucher stated he would contact Dils on Wednesday regarding his presentation.

Thomas Polk, IntraSect Technologies:

1. Presented a WorkStation Analysis Report to Commissioners regarding specific courthouse office computer/monitor replacement totaling approximately \$46,000
2. Presented an IT plan and recommendations

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Mike Howard, Plan Commissioner Director presented a comparison cost between Hewlett Packard and Dell equipment. Howard stated the estimates are higher than Polk had submitted. Polk stated his presentation does not include e-mail, internet addition or firewall update, these are submitted as separate quotes. If you remove these options from Howard's comparison, Polk's and Howard's costs are equivalent. Polk also stated the \$10,000 installation could be reduced depending on how many contract labor hours are available. Also this installation amount includes re-formatting and possibly installing the current computers in other offices. Ridgeway stated the Animal Shelter and the Veteran Service Officer have requested use of the computers for their offices if possible. Both departments stated the used computers are more updated than their current equipment. Ridgeway stated she will compile a list of funding availability for this project for next week's meeting. Currently there is \$20,000 in the CCD and possibly Auditor Plat Book Funds, a portion of Solid Waste Administrative 3% fees and Sales Disclosure Fees could be used. Polk stated he will present firm quote numbers. Commissioners will take under advisement.

Items for Commissioners' review:

EDG Notification: POET closing bonds

INDOT denial notification for 2011: Bridge #510

No other business, the meeting recessed. The Commissioners will meet on Tuesday, July 5, 2011 in the EOC room on the lower level of the Wabash County Courthouse starting at 9:00 A.M.

*Approved as written – July 5, 2011