

JULY 18, 2011

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, July 18, 2011. Chairman Scott E. Givens called the meeting to order at 9:00 A.M. with all members present: Givens, Barry J. Eppley, and Brian K. Hauptert. The proceedings of the meeting were recorded by Auditor Jane Ridgeway. The minutes of the July 11, 2011 meeting were reviewed. Hauptert made a motion to approve the minutes as written; his motion was seconded by Eppley and passed with a 3-0 vote.

John Martin, County Highway Superintendent requested permission to replace a single axle dump truck and a sign truck. Martin stated there are appropriations to cover these expenses in the 2011 budget. He requested August 8, 2011 at 10:00 A.M. as the date to receive bids. Hauptert made a motion to approve moving forward with accepting bids for the two (2) trucks on August 8, 2011; his motion was seconded by Eppley and passed by a 3-0 vote.

Bob Land, Wabash County Sheriff:

1. Presented a jail report for the week ending 7/17/11. The average daily population was 78.57; eight (8) inmates are housed at the Miami County Jail.
2. Presented the Wabash County Sheriff's Department 2011 Six Month Statistical Analysis. Data included is the number of citations, warnings, DUI's, drug counts, suspect arrests, criminal counts, cases, crashes, transports, warrants, public appearances, civil processes and total calls.
3. Requested permission to trade-in the 2007 Harley Davidson motorcycle and the 1997 Blazer for a 2007 used vehicle. Land stated the motorcycle has only been used once this summer. Eppley made a motion to approve request; his motion was seconded by Hauptert and passed by a 3-0 vote.
4. Informed the Commissioners he is requesting two (2) new merit officers in his 2012 budget in addition to the current staff positions. Land would like to assign a full-time officer to the drug task force by the middle of 2012; adding two additional officers would allow time for training and 24/7 scheduling reassignments as well as filing a vacancy in the detective division.
5. Stated there are nineteen (19) applicants still being considered for the two (2) current open deputy positions; he plans to submit the names of his recommendations in August.

Bob Brown, EMA and Central Dispatch Director stated the tower fence at Central Dispatch has been completed but an electrical line was hit during the process. The utility identification service stated they only mark public not private lines. The total repair cost to the county is \$654.46. Brown requested permission to combine the repair cost with the original project cost for the fence. Hauptert made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.

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Elaine Martin, Wabash County Clerk of the Courts:

1. Requested permission to send an employee to the Indiana Voter Registration meeting on August 11th. Commissioners unanimously agreed.
2. Stated Indiana marriage license applications can now be filed on-line. When applicants arrive at the office the data will already be in the system, which will save time for the applicant and Clerk's office staff. This service was implemented in mid-June 2011 and is utilized by 45 Indiana counties
3. Reviewed the precinct certification process for 2012 elections. Requested Commissioners note a "Notice of Error"; there was one error as well as the State found 54 discrepancies in the precincts which Martin stated they are currently working on. The deadline is August 4, 2011 for submission. Once submitted an appointment will be set for review with the State. Commissioners signed a Notice of Error verification.

Steve Downs, County Attorney, stated the Laketon Sewer Project Compliance Plan was accepted by IDEM (Indiana Department of Environmental Management).

Jane Ridgeway, Wabash County Auditor:

1. Presented the Accounts Payable Claims and Allowance Docket for 7/18/11, as previewed by the Board this week. Commissioners unanimously approved all claims.
2. Presented an Internal Transfer in the 2011 General Fund: Commissioners Budget; Other Services & Charges totaling \$4,210 to cover the cost of the Waggoner, Irwin, Scheele & Associates for job classification updates and the MPS Perry Corporation invoices. Ridgeway stated the funds will be transferred from the Phase II Certification appropriation. She confirmed with the DLGF that no Phase II Certification processes will be required this year unless there is a change in our software. Commissioners approved.
3. Presented ARC of Wabash County 3rd Quarter Allocation Request totaling \$14,125. Commissioners unanimously approved.
4. Stated she has revised the Central Contractor Registry (CCR) site set up for Wabash County to allow various departments from Wabash County to register for a grant applications. The federal government now requires this site must be used with the County's DUNS number; the new set-up should allow departments to use our single DUNS number plus four (4) digits that will be assigned by the Auditor and Treasurer for each department as needed.

Items for Commissioners' review:

Auditor's Financial Report and Treasurer's Monthly Report for June, 2011
Monthly Report – Clerk of the Courts – June 2011
IDEM – Notice of Public Comment – Harvey Industries, LLC
IDEM – Const. Permit Application – Town of Lagro
County Council Packets for July 25th Meeting

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DNR letter of National Historic Preservation noting Places in Wabash County - Walnut, East Market, North Wabash and South East Streets
2009 NOVAE Disaster Grant close – Monitoring Phase

Jim Dils, County Coordinator:

1. Stated the E-Verify system for new employees has been implemented. Information about every employee hired after June 30 has to be entered this system to verify eligibility for employment.
2. Stated Denarlo Demensions completed their internal courthouse filming on Friday evening at 5:00 P.M.
3. Stated the telephone auto attendant for the courthouse and judicial center was updated on July 13th.
4. Requested that a representative be sent to the Northeastern Indiana Regional Coordination Council ADA Transition Workshop to be held in Fort Wayne on July 25th from 10:00 A.M. to 3:00 P.M. Highway Superintendent Martin stated Highway Supervisor Phil Adams will attend.
5. Stated he spoke with Brett Johnston, Indiana Department of Labor Common Construction Wage Hearing Officer who stated there must be a wage hearing for any construction projects for Wabash County Government. The results will be good for 90 days. Dils asked for a decision on proceeding with the north window façade project; this year or next? Jeff Kumfer, Scarce Rudisel stated the drawings need to be completed, bids can be taken and then they can be accepted or rejected. Commissioners unanimously approved to proceed. Dils will try to set-up a hearing yet this week.

At 10:00 A.M. Commissioners broke for Drainage Board meeting and reconvened at 11:00 A.M. to meet with Thomas Polk, Intrasect Technologies to discuss the Workstation Analysis Report and IT plan and recommendations. Also present was Gary Henderson, Cinergy MetroNet Business Account Executive who discussed phone service and in-house email options; Dan Townsend also from Cinergy MetroNet, John Martin, Bob Brown, Jim Dils, Mike Howard, Lori Draper, Cheri Slee, and Kelly Schenkel. Commissioners asked Polk and Henderson to follow up with quotes next week and for the Auditor and department heads to explore possible funding sources available.

Wabash County Assessor Kelly Schenkel informed the Commissioners that she is considering switching to Xsoft Property Assessment Software Program if the costs can be worked into the budget.

Commissioners reviewed the Citizen Participation Report and the Four-Factor Analysis which is part of the grant proposal application for the North Manchester Grossnickle Drain Project. Givens signed the reports which will be submitted to the Indiana Office of Community & Rural Affairs for grant funds from the Community Focus Fund of the State Community Development Bock Grant Program.

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Ridgeway reminded the Board of the Wabash County Council Meeting – Monday, July 25th – 5:00 p.m. in the Crystal Room of the Honeywell Center.

No other business, the meeting recessed. The Commissioners will meet on Monday, July 25, 2011 in the EOC room on the lower level of the Wabash County Courthouse starting at 9:00 A.M.

Approved as written, July25, 2011