

SEPTEMBER 26, 2011

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, September 26, 2011. Chairman Scott E. Givens called the meeting to order at 9:00 A.M. with all members present: Givens, Barry J. Eppley, and Brian K. Hauptert. The proceedings of the meeting were recorded by Auditor Jane Ridgeway. The minutes of the September 19, 2011 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Hauptert and passed with a 3-0 vote.

Phil Adams, County Highway Supervisor:

1. Presented an Application for Permit to Construct Utility Fixtures in County R-O-W at 1979 N 150 W. Hauptert made a motion to approve the application; his request was seconded by Eppley and passed by a 3-0 vote.
2. Requested permission to receive the Annual Materials & Supplies Bids for the Highway Department. Commissioners unanimously approved and set November 14th at 10:00 A.M. as the date and time to receive the bids.

Bob Land, Wabash County Sheriff:

1. Presented a jail report for the week ending 9/25/11. The average daily population was 81.85; four (4) inmates are housed in Miami County Jail.
2. Recommended the hiring of Corbin Dawes as a merit officer due to a resignation at the Sheriff's Department. Commissioners unanimously approved.

Elaine Martin, Wabash County Clerk of the Courts:

1. Presented a Notice of Polling Places for the November Election. Martin stated Chester 3 at the North Manchester Public Safety Complex, which was approved at the August 15, 2011 Commissioners' meeting, was the only change that was submitted. Hauptert made a motion to approve the Notice; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Presented an Order for the Redistricting of the Precinct Boundaries. Martin stated this is in regard to the "Notice of Error" Election Corrections Letter that was submitted at the July 18, 2011 Commissioners' meeting. All discrepancies were corrected in August and have been approved by the U.S. Census Bureau. Martin stated the corrections are listed with the Order and are on a disc on the GIS program. Commissioners requested a copy of the disc be made and kept with the minutes of this meeting. Eppley made a motion to approve the Order; his motion was seconded by Hauptert and passed by a 3-0 vote. Commissioners signed the Order.
3. Requested permission to purchase a new printer. The current printer is used by Clerk's Office and the public. Martin stated they are having frequent problems with the printer. CSI suggested a second printer to split the workload. The plan is to leave the current printer for the public and have the other one for the Clerk's Office. The total price for the purchase, change and installation will be \$993. Martin stated there are funds available to cover the cost. Hauptert made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.

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Lori Draper, Wabash County Recorder, discussed a program for putting the Recorder's records on-line. Draper stated she will be meeting with Fidlar, Inc. on Tuesday, September 27th to clarify questions regarding the process.

Steve Downs, County Attorney:

1. Stated he continues to work on the Transient Merchant Ordinance.
2. Stated he continues to work with the Auditor's Office regarding the county credit card ordinance.
3. Requested funds to cover the cost of lab testing for eight (8) pending K2 Spice charges. Downs stated a field test was completed at the site on seven (7) samples that were positive, but the plaintiffs have field tests that dispute the field test results. A lab test would clarify the test results. The cost would be \$200 per sample for a total of \$1,400. The lab is requesting payment in advance. Downs stated this should be a one (1) time expense; the State is in the process of passing its own Ordinance which would allow this process to be completed through the Prosecutor's Office. Auditor Ridgeway stated there are funds that can be transferred internally within the Commissioners' 03 budget accounts to cover the cost. Eppley made a motion to approve the transfer and disbursement of funds for the lab testing of the K2 Spice; his motion was seconded by Haupert and passed by a 3-0 vote.

Sharon Shaw, Wabash County Treasurer, stated to move to new computers the current Harris System will require an update to version 5. If not, Intrasect Technologies states the financial system will be very slow. The Harris update will be \$500 for installation, \$200 for upgrade and \$50 per computer for a total of \$800. Shaw stated she has funds to cover this cost but will need a transfer of appropriations approved by the Council when they next meet in late October. Shaw stated if the Auditor's Office purchases the Harris financial system the Treasurer's upgrade will be added at no cost. Auditor Ridgeway stated she is not ready to make a decision due to the fact that Harris has yet to complete the new chart of accounts conversion with success; as well as the fact that there are questions regarding the support available for the Auditor's office requirements with Harris. Givens asked if the \$800 is paid to move forward for the Treasurer now and the Auditor's Office chooses to work with Harris in the near future, will Harris allow this payment to be credited to the new software costs? Ridgeway stated she will be at the AIC Annual Conference tomorrow in Fort Wayne and will discuss this with Harris representatives and also speak with other Auditors on this support issue. Commissioners requested no decision be made until after Ridgeway is able to talk with Harris. Ridgeway stated she contacted her Fundware support also regarding moving to the new computers and they stated there should be no issues due to the fact the Fundware system is on the server not the individual PCs and all updates have been completed as available.

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Bob Brown, EMA and Central Dispatch Director:

1. Presented a District III Mutual Aide Local Agreement that needs to be reviewed by County Attorney Steve Downs. IDHS will be at a meeting in November 17 in Columbia City to discuss the plan of action regarding the agreement. Brown stated this will also be sent to the Wabash City Attorney, Doug Lehman for review.
2. Presented a letter address to EMA Director stating that he has received the capability assessment. This will allow 50% reimbursement for salaries into the General Fund as well as and an additional of \$3,000 which will be used to further the EMA program. Commissioners extended their appreciation and congratulations for a job well done.
3. Stated Fred Stellar an active volunteer for 25 years has passed away. Brown stated he will attend the funeral later this week.

Jim Dils, County Coordinator:

1. Stated he has received Payment Application #4 from Kroft Construction for the Commissioners room remodel totaling \$10,475. Dils stated there is still a payment to be made for the installation of insulation in the ceiling and \$1,000 for retainage. Hauptert made a motion to approve Payment Application #4 totaling \$10,475; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Presented two (2) quotes for carpet removal and replacement in the courthouse GIS room:
 - a. K&M Floor Covering \$1,157.93
 - b. Miller Furniture \$1,325.26

Dils stated there are numerous file cabinets that need to be moved prior to carpet removal and installation. Highway Department Supervisor Phil Adams stated the Highway Department would be willing to assist with moving furniture both before and after new carpeting is installed. Hauptert made a motion to approve K&M Floor Covering for a total of \$1,157.93; his motion was seconded by Eppley and passed by a 3-0 vote.

3. Stated a part-time position has become available at the Wabash County Animal Shelter. Dils requested permission to hire a replacement employee for twenty (20) hours per week. Commissioners unanimously agreed
4. Stated an e-mail was sent to most department heads regarding another scheduled bulk shredding of documents at PaperWorks Industries. Documents will be picked-up and disposed of this week. Dils stated at least twenty-five (25) boxes will be taken but more requests are expected.

Jane Ridgeway, Wabash County Auditor:

1. Presented two (2) internal transfer requests:
 - a. Additional funds to cover the 2011 Holiday Lighting totaling \$1,220; approved by the Commissioners last week.
 - b. Funding for the K-2 Spice drug testing as discussed by Attorney Downs totaling \$1,400.

Commissioners unanimously approved both internal transfer requests.

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2. Presented an Internal Transfer Request from the Purdue Extension Office totaling \$4,200. Ridgeway stated she was presenting this to Commissioners was due to the fact that this is a transfer regarding wages in the Extension Office Personal Services Budget. Eppley made a motion to approve the internal transfer request; his motion was seconded by Hauptert and passed by a 3-0 vote.

No other business, the meeting recessed. The Commissioners will meet on Monday, October 3, 2011 in the meeting room on the second floor of the Wabash County Courthouse starting at 9:00 A.M.

*Approved as written – October 3, 2011