

## OCTOBER 4, 2010

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, October 4, 2010. Chairman Barry J. Eppley called the meeting to order at 9:00 A.M. with all members present: Eppley, Brian K. Hauptert and Scott E. Givens. The proceedings of the meeting were recorded by Auditor Jane Ridgeway. The minutes of the September 27, 2010 meeting were reviewed. Givens made a motion to approve the minutes as written; his motion was seconded by Hauptert and passed with a 3-0 vote.

John Martin, County Highway Superintendent, requested permission to receive annual supply bids on November 8<sup>th</sup> at 10:00 A.M. Commissioners unanimously approved.

Steve Downs, County Attorney:

1. Presented the Contract for Services between Wabash County as representative for Novae Corporation and Region III-A Development & Regional Planning Commission. Hauptert made a motion to approve the contract; his motion was seconded by Givens and passed by a 3-0 vote. Eppley signed the contract, attested by Auditor Ridgeway.
2. Asked if anyone had spoken with Robert Murphy, grant writer for the proposed Laketon sewer project, regarding clarifications on the engineering agreement. Ridgeway stated she would follow-up with Murphy this week.

Jane Ridgeway, Auditor:

1. Presented the Payroll Claims and Allowance Docket for Pay Period ended October 2<sup>nd</sup>. Commissioners unanimously approved.
2. Presented the Claims and Allowance Docket for 10-4-10. Commissioners unanimously approved.
3. Purchased batteries for the panic alarms in the courthouse then received a call from Security Officer of the Superior Court Jon McDonald stating that there is a larger problem with the system. EMA Director Bob Brown stated they are looking at alternative options for a new alarm system.
4. Presented the Pathfinder Annual Dinner Invitation to be held November 6<sup>th</sup>.

Bob Brown, EMA Director:

1. Stated Keith Walters, Assistant EMA Director and he would be attending the EMAI conference on October 7<sup>th</sup> and 8<sup>th</sup>. This is a required meeting on a value point system for the EMPG salary match grant.
2. Applied for a grant to purchase office equipment but was denied. Surplus Property informed Brown that the TSA office in Indianapolis has changed locations and has surplus furniture available. Brown stated he has non General Fund monies and authorization to purchase federal surplus property for the EMA office and requested permission to move forward. Brown stated there is a special authorization process to purchase federal surplus property. He recommended that the

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Commissioners consider applying as it can save the county money when equipment or furniture needs to be purchased. Brown also stated if he does purchase any equipment it can only be used for EMA due to his authorization. Brown stated this new furniture would change the existing layout of the EOC meeting room. Commissioners unanimously approved the request.

3. Stated the first week of operation for Central Dispatch went well. There are only a few minor issues with radios for the fire departments. Brown stated the remaining items at the Sheriff's Department will be moved to Central Dispatch or placed in storage. Brown stated he will review equipment that could possibly be sold.
4. Ridgeway stated another claim had been submitted by the North Manchester Police Department for the North Manchester Dispatch semi-annual distribution. Commissioners had officially denied payment on a claim received on September 7, 2010. Ridgeway stated she had left a message for North Manchester Chief of Police Jeff Perry informing him that funds are no longer appropriated for North Manchester due to the consolidated Central Dispatch. Ridgeway asked if Perry had been informed of this decision. Brown stated he spoke with Perry last Friday and he did not mention the issue. Ridgeway stated she would follow-up to ensure Perry and other North Manchester officials are aware of the change.

Jim Dils, County Coordinator:

1. Stated the voice mail system is not currently working in the courthouse or the judicial center. Last Friday, there was noise in the communication room in the back of the Clerk's Office. On Monday, Probation did not have voice mail. On Wednesday, the voice mail system was rebooted which resulted in the loss of all voice mail communications as well as electronic answering and switching. Dils stated he contacted the former switchboard operators Wednesday evening and they began working Thursday morning on an emergency, temporary basis. Verizon has been contacted and they have presented a proposal to install a refurbished Nortel Call Pilot 150 with a one (1) year warranty. This would be a cost of \$3,533.75 including six (6) hours of installation. This is not a permanent solution but it could give time to look at future options. Dils has contacted Indigital regarding a system replacement as well as Verizon. Indigital stated a new system would be a major expense. Givens made a motion to approve request to repair our current phone system at a cost of up-to \$4,000; his motion was seconded by Hauptert and passed by a 3-0 vote. Ridgeway also requested permission to keep the operators on hand during the remainder of the phone system emergency. Hauptert made a motion to approve request; his motion was seconded by Givens and passed by a 3—0 vote. They also expressed their appreciation to the former operators for coming on short notice.

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2. Presented quotes on repairs at the Judicial Center from Crystal Glass and Exteriors:
  - a. Replace Superior Court window unit which has a broken seal, Dils recommended tempered glass for strength – \$1,375
  - b. Reset two (2) upper windows in the judicial center lobby – \$250
  - c. Replace a window unit in the Clerk's Office which has a broken seal – \$215
  - d. Reinforce railing on the 3<sup>rd</sup> floor balcony that over looks the security station – \$250

Givens made a motion to approve request to repair windows and railing at the Judicial Center not to exceed \$2,200; his motion was seconded by Hauptert and passed by a 3-0 vote.

3. Stated the Team MJV cleaning agreement for the Judicial Center has been an automatic renewal for the past three (3) years with no rate increase. The current cost is \$1,640 per month for 32 hours of labor per week, cleaning supplies and annual stripping of floors and carpet cleaning. They are requesting \$350 increase per month due to labor and supply cost increases. This agreement does not include the Health Department or the Prosecutor's Office. Dils stated he sent an e-mail to the department heads involved requesting feedback on quality of work; response was mostly positive. After discussing options, Commissioners requested Dils respond with a 10% increase offer to MJV; a total of \$1,815 per month. Dils stated he would contact MJV.
4. Stated he has spoken with Havel regarding needed repairs to the boiler system; an actuator, gaskets, a water leak and re-packing of valve stems. Dils stated he also discussed a preventive maintenance agreement with Havel for the control system/electronics. The controls agreement would cost \$1,548 per year with a 10% savings on other labor costs and a 5% discount on parts. Hauptert made a motion to approve entering into a maintenance agreement with Havel for a one year period on the electronics totaling \$1,548; his motion was seconded by Givens and passed by a 3-0 vote.
5. Was contacted by Sheriff Leroy Striker regarding allowing a part-time and a full-time employee at the Sheriff's Department to exchange schedules. Commissioners unanimously approved.

Commissioners discussed a request by Highway Superintendent John Martin to advertise and interview for two (2) driver/operators at the highway department. Commissioners unanimously approved the request.

No other business, the meeting recessed. The Commissioners will meet in regular session on Tuesday, October 12, 2010 in the Commissioners' Meeting Room on the second floor of the Wabash County Courthouse at 9:00 A.M.