

NOVEMBER 15, 2010

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, November 15, 2010. Chairman Barry J. Eppley called the meeting to order at 9:00 A.M. with all members present: Eppley, Brian K. Hauptert and Scott E. Givens. The proceedings of the meeting were recorded by Auditor Jane Ridgeway. The minutes of the November 8, 2010 meeting were reviewed. Hauptert made a motion to approve the minutes as written; his motion was seconded by Givens and passed with a 3-0 vote.

John Martin, County Highway Superintendent, presented a request from Frontier Communication to bury cable at 6171 S 300 W. Givens made a motion to approve request; his motion was seconded by Hauptert and passed by a 3-0 vote.

Bob Brown, EMA Director:

1. Presented two additional appropriation requests for Central Dispatch: 1) to move insurance money for the antenna that was struck by lightning totaling \$2,428.50; 2) transfer and appropriate funds due to adjustments on E-911 Salaries to Central Dispatch totaling \$3,900. Hauptert made a motion to approve that the requests go before December 6th Council meeting; his motion was seconded by Givens and passed by a 3-0 vote.
2. Presented an additional appropriation request to go before the Council for EMA for repairs and maintenance totaling \$176.80. Givens made a motion to approve request; his motion was seconded by Hauptert and passed by a 3-0 vote
3. Stated this week is Winter Awareness Week for Hoosiers.

Steve Downs, County Attorney:

1. Reviewed the Highway Supplies and Equipment Rental Bid of Materials and stated all were acceptable except for Stello and St. Regis Culverts.
2. Stated he had attended a government update meeting in Indianapolis on Tuesday, November 9th.
3. Presented the petition establishing a Regional Sewer District for the proposed Laketon Wastewater facility to go before the Council on December 6th. Ridgeway stated the invoice from Wightman Petrie totaling \$26,000 is part of the proposed Laketon Wastewater Project Grant and Robert Murphy, R.P. Murphy & Associates, is to petition payment for this invoice through the grant.

Jim Dils, County Coordinator:

1. Stated Dan Gray of the Tobacco Free Coalition requested permission to place a banner on the courthouse grounds for the Great America SmokeOut on Thursday, November 18th. Gray stated the banner will be removed Friday, November 19th. Commissioners unanimously agreed.

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2. Presented a proposal from Scarce-Rudisel regarding the Commissioners' Room remodel totaling \$7,800. Hauptert made a motion to approve the proposal; his motion was seconded by Givens and passed by a 3-0 vote
3. Stated Commissioners' Custodian Dick Smith has requested retaining extra services for winter weather snow removal for the courthouse and judicial center sidewalk and stairs and on Main Street in front of the Wabash County Jail. Highway Superintendent Martin stated the Highway Department would assist with snow removal on Main Street.
4. Stated the Clerk has requested assistance with Phase I of the carpet replacement in the Clerk's Office; moving the furniture in the voter registration area today. Phase II will be later this week. Dils stated he has requested assistance from the Highway Department. Martin gave his approval. Commissioners unanimously approved.

Ron Kirby, Crossroads Bank, presented a Corporate Credit Card Proposal Plan for Wabash County and requested permission to switch credit card vendor to Crossroads. Ridgeway stated we would like to have the card in Wabash County Government's name. The card would be tax exempt, have no transaction fees, could be reviewed by the Auditor's Accounts Payable Deputy and managed by the Commissioners. Hauptert made a motion to approve request; his motion was seconded by Givens and passed by a 3-0 vote. Givens stated he would like to look into the option of having a credit card acceptance program for fees at the Clerk's Office. Kirby stated he would be happy to present this information also.

Jane Ridgeway, Auditor:

1. Revisited the Petition to Establish a Regional Sewer District presented by Attorney Downs. Hauptert made a motion to approve the petition and present at the December 6th Council meeting; his motion was seconded by Givens and passed by a 3-0 vote. Ridgeway stated there is an Exhibit A in the Petition: Resolution #2010-85-14 establishing a Sewer District in Laketon. Hauptert made a motion to approved Resolution #2010-85-14; his motion was seconded by Givens and passed by a 3-0 vote.
2. Presented the Payroll Claims and Allowance Docket for Pay Period ended 11-13-10. Commissioners unanimously approved.
3. Presented the Accounts Payable Claims and Allowance Docket for payment 11-15-10. Commissioners unanimously approved.
4. Presented four (4) Additional Appropriation Requests and one (1) Transfer for the December 6th Council meeting:
 - a. A A: CEDIT fund totaling \$19,000 to Wightman Petrie for the Environmental Report; a reimbursement loan for the proposed Laketon wastewater facility.
 - b. A A: CEDIT fund totaling \$1,000 to EDGE for foreign trade zoning membership.
 - c. A A: Auditor's Office for the buyout lease funds received from the Perry Corporation totaling \$2,500.

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- d. A A: Auditor's Office Plat Books need repaired; eighteen (18) books for a total of \$1,800 for Fund
- e. Transfer: Auditor's Office to create a line item for the Perry Corporation MPS Agreement totaling \$755.00

Hauptert made a motion to approve requests to go before Council; his motion was seconded by Givens and passed by a 3-0 vote.

- 5. Presented the Proposed Payroll Schedule for 2011 with the first pay to be on January 12th. Ridgeway stated by 2012 the salaried and hourly pay periods cover the same time period. Commissioners unanimously agreed.
- 6. Presented the Proposed Commissioners' meeting schedule for 2011. Commissioners unanimously approved.
- 7. Presented the approved Scarce-Rudisel Commissioners' Room Proposal Agreement totaling \$7,800 for signatures. Commissioners signed agreement.
- 8. Stated the Indiana Criminal Justice Department has requested a refund for traffic safety programming that occurred during the 2010 year. Not all funds were spent and the State is requesting a refund of \$1,425. Wabash County Sheriff Leroy Striker has requested Major Steve Downs work with the Auditors' office and review this information for the refund.
- 9. Reminded Commissioners:
 - a. Solid Waste User Fee Public hearing – O.J. Neighbors, Monday, November 15th at 7:00 P.M.
 - b. Solid Waste User Fee Public hearing – Manchester High School, November 16th at 7:00 P.M.
 - c. Notice of Common Construction Wage Hearing – Wednesday, November 17th at 9:00 A.M.
 - d. The Celebration of Light is Friday, November 19th at 6:00 P.M.

Commissioners reviewed and approved the following items:

Auditor's Monthly Financial Report – October 31, 2010

County Treasurer's Monthly Report – October 31, 2010

USDA – Official Ballot for FSA Committee Election

Equipment Marketing Co. Demonstration Information

Notice of DNR – Timber Sales proceeds to Wabash County Volunteer Fire Departments

MGT of America – Professional Consulting Services information

Baker & Daniels – Legal Update for Local Governments – Tuesday, December 7th

Sheriff's Report: 78.28 average daily population with two

Invoice from Verizon for voice mailing system \$4,433.33

Commissioners recessed to attend the Drainage Board meeting and reconvened at 11:00 A.M.

Auditor Ridgeway presented the Community Correction Employee Official Bonds for 2011. Givens made a motion to accept all of the bonds; his motion was seconded by Hauptert and passed by a 3-0 vote.

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At the November 8th meeting, Highway Superintendent John Martin recommend Commissioners consider hiring James McCray and Jeff France for the driver/operators positions at the Highway Department. Givens made a motion to approve hiring McCray and France for the driver/operators positions; his motion was seconded by Hauptert and passed by a 3-0 vote.

Todd Darley, D&C Construction; Jeff Kumfer and Mary Ellen Rudisel-Jordan, Scarce Rudisel and County Coordinator Jim Dils completed the final walk thru on the courthouse east façade window project. A \$100 credit will be given to Wabash County due to a rough surface on a stained window jam. Darley requested final retainage payment totaling \$6,715.40. Givens made a motion to approve payment; his motion was seconded by Hauptert and passed by a 3-0 vote.

Lisa Rhoads of Rhoads Window Shop submitted a proposal at the November 8th Commissioners' meeting for the complete installation of the window shades on the east, west and south courthouse windows for a total of \$16,993. Commissioners discussed the option of adding additional black-out shades for the Commissioners' meeting room at a later date. Hauptert made a motion to approve Rhoads Window Shop install window shades for east, west and south windows of the courthouse; his motion was seconded by Givens and passed by a 3-0 vote.

Jeff Kumfer and Mary-Ellen Rudisel-Jordan, Scarce-Rudisel Architects:

1. Set a time line for the Commissioners' meeting room renovations:
 - a. Advertise bids – December 2010/January 2011
 - b. Accept Construction & Furniture bids – February 2011
 - c. Begin Construction – March 2011Commissioners unanimously agreed.
2. Discussed room renovation options:
 - a. Use of old desk or create new – Commissioners unanimously agreed to use the old desks
 - b. Use of pews or chairs for seating – Commissioners unanimously agreed to chairs
3. Discussed options for modifying the handrails and repairing the cracked concrete outside the new doors. After reviewing several options, Commissioners unanimously agreed on the replacement of the concrete corners only and extending the handrails with new posts; a total cost of \$3,125. Due to the fact that the design and construction of the concrete caused the cracking of the new step; Scarce Rudisel Architects agreed to pay \$1,000, D-T Construction Services, Inc. agreed to pay \$1,000 and the Commissioners would pay the difference of \$1,125.

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No other business, the meeting recessed. The Commissioners will meet in regular session on Monday, November 22, 2010 in the Commissioners' Meeting Room on the second floor of the Wabash County Courthouse starting at 9:00 A.M.

Approved as written – November 22, 2010