

SEPTEMBER 2, 2008

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Tuesday, September 2, 2008. Chairman Scott Givens called the meeting to order at approximately 9:00 A.M. with all members present: Lester D. Templin, Brian K. Hauptert and Scott E. Givens. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the August 25<sup>th</sup> meeting were reviewed. Templin motioned to approve the minutes as written; seconded by Hauptert and approved 3-0 .

John Martin, County Highway Foreman reported:

1. Butler, Fairman and Seufert, Inc. Engineering Agreement for Bridge 175 (Richvalley). Steve Downs, Commissioners' Attorney will review the Agreement prior to returning it to Butler, Fairman and Seufert. Downs questions the 1 million in liability and there is no Exhibit E which is referred to in the agreement.
2. Chip N Seal Project – 50 miles completed, (400N work beginning today).

Bob Brown, EMA Director reported:

1. Former Highway red truck painted white this weekend.
2. Suburban needs new tires at an approximate cost of \$650.00. Brown states he has money in the emergency fund. Brown is getting pricing at the present time. Templin made a motion to approve Brown to go ahead. Hauptert seconded and motion passed 3-0.
3. Festival Assistance – Roann Festival this weekend is our last commitment for parade assistance. EMA offers assistance to all county towns to help with Festival traffic.
4. Discussion re: Homeland Security Funds expenditures should be overseen by the Director of Homeland Security, Bob Brown. EMA Director was established as the Director of Homeland Security in 2003 in Resolution # 2003-I.

Steve Downs, Commissioners' Attorney reported:

1. Five Star Roofing – There remains an issue with the Performance Bond. Downs will contact with them regarding the bond. The Commissioners declined to approve their claim until more information is obtained.
2. Attorney Agreement is up for renewal next year. Agreement needs to be reviewed re: department heads calling the attorney for information. Current agreement only covers Commissioners' & Council issues.

Jim Dils, County Coordinator

1. Courthouse lower exterior east door quotes for replacement, quotes were received from Draper Construction - \$1,982.38 and Mike Paul's Construction – \$ 2,895.00. Templin moved to accept the Draper Construction for block replacement, steel door and a crash bar. Hauptert seconded the motion; the motion passed 3 -0.

2. Five Star Roofing Performance Bond – No money has been paid to them. They will need to issue an invoice to be presented.
3. Informed Commissioners' that the Jail Committee is meeting on Thursday, September 4, 2008 at 5:00 p.m.

Lori Draper, Clerk of the Courts, reported:

1. Jury Conference on November 14, 2008 in Indianapolis. Someone will need to attend. Templin questioned need for over night accommodations for a one day conference. Givens asked Draper to get more information and report back to Commissioners.
2. Draper reported that staff did not go to the Passport Training. Training will be offered on line by the end of this month.
3. Draper informed the Commissioners that there will be additional attorney fees next year if there is a referendum.

Health Department Officials Lori Foust and Jennifer Swango continued the discussion from last week concerning grant money they are required to spend or commit before the deadline. They stated the grant funds are coming from CDC/Health & Human Services not Homeland Security funds. They presented quotes from K & R for an all-in-one printer, copier, scanner and fax; Centennial for wireless card and service and Radio Shack for one computer & 2 monitors. Discussion occurred on what the funds were not allowed to be used for: service, supplant funds, vehicles, construction, rent, etc. Givens asked Brown for his input. Brown stated that it sounds like some of the normal grant restrictions. Templin asked for copies of the additional quotes they had obtained and the grant itself before the requests are considered. Health Officials will report later this day to the Commissioners.

LuAnn Layman, Treasurer, informed Commissioners that a taxpayer is requesting late fee waived due to stating that he only received his tax bill today. Layman states that the statements were mailed out with enough notice. Givens asked Layman to verify when they were mailed out.

The Commissioners reviewed and approved the following items:

1. Accounts Payable Claims and Allowance Docket advertised for payment – September 2, 2008 with the exception of overnight accommodations for two Health Department officials (for the IVRA-ISDH Fall Conference 2008 due to a distance less than 50 miles) and the Five Star Roofing claim for the Jail roof repair.
2. Grant of Temporary Easement – North Central Co-Op

Templin raised the 800N Crossing project. Hanks Construction submitted a quote dated 8/14/08 for the clearing of brush and trees along and including Railroad right of way south of 800N for approximately 1300 feet at a cost of \$8,300.00. The other quote received was from Cripe Earth Services at \$13,000.00. The work will need to be done on the Railroad right away and the

property of the North Central Co-Op. The Railroad is requiring Hanks to have additional insurance of \$2,500.00. Templin motioned to accept the Hank's quote not to exceed \$10,800.00 with the caveat of requiring copies of invoices for the additional \$2,500.00. Hauptert seconded; motion passed 3-0.

Commissioners discussed the "Statements for Salaries and Wages Proposed to be Paid Officers and Employees" (Form 144s) submitted by Department heads for the 2009 Budget process and unanimously decided to make the recommendation to the Council [pursuant to IC 36-2-5-4(b)] for Wage/Salaries for 2009 to be a 4% increase.

Jeff Kumfer and Mary Ellen Rudisel-Jordan, Scarce-Rudisel Architects have reviewed the bids from D & C and D-T Construction that were received on August 25, 2008. The D-T bid was the lowest but there is a concern that windows quoted are not the Kynar finish that was requested. Scarce-Rudisel has been unable to get information about the window finish on the bid from D-T due to their staff being on vacation. A discussion occurred that there is a need to be fair to be both bidders and that this decision is making a decision for the following planned building projects. Scarce-Rudisel will contact D & C to verify type of window finish they bid. They then will reach Pella to get statement re: windows bid. If D-T is actually the cheapest and that the windows bid meet specifications, Scarce-Rudisel is recommending that D-T should submit a letter to the Commissioners that the bid is meeting specifications before contract is signed. The worst case scenario is that the project may need to be re-bid.

The Commissioners reconvened at 1:40 after a lunch break. In attendance were Givens and Hauptert. Templin was absent. Also present were County Coordinator Jim Dils, Auditor Jane Ridgeway and Kim Polk from the Auditor's office along with Health Department personnel: Nurses Lori Foust and Jane Skeans and Environmental Sanitarian Jennifer Swango. The meeting was reconvened to address the Health Department's requests to use grant funds that would need to be returned if not used. They provided information about what has already been purchased (\$2,187.98 for computer, alarm system and installation) or that has been committed to purchase:

All-in-One Printer/Copier/Scanner/Fax	\$ 4,449.00
Waste Tray/Toners/Maintenance Kit	738.00
Paper - 28LB for printing photos	200.00
Computer, Software & 2 Monitors	1,239.96
PC WI-FI Card	331.19
Cross Cut Shredders - Qty 2	479.92
Shirts/Badges	700.00
Generator/Extension Cords	<u>1,000.00</u>
Total	\$ 9,138.07

Approximate Balance of Grant money left - \$ 2,398.95

Hauptert motioned to approve them to present the above expenditures (\$9,198.07) and additional supplies/items not to exceed the balance of the remaining funds (\$2,398.95) to Council on September 8, 2008 for an Additional Appropriation. Givens seconded and motion passed 2-0.

No other business, the meeting recessed. Commissioners will meet in regular session on Monday, September 8, 2008 in the Commissioner's Meeting Room on the second floor of the Wabash County Courthouse immediately following the County Council Meeting held at 8:00 A.M.