

SEPTEMBER 22, 2008

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, September 22, 2008. Chairman Scott Givens called the meeting to order at approximately 9:00 A.M. with all members present: Lester D. Templin, Brian K. Hauptert and Scott E. Givens. The proceedings of the meeting were recorded for Wabash County Auditor Jane Ridgeway. The minutes of the September 15, 2008 meeting were reviewed. Templin noted that the day of the meeting "Tuesday" needed corrected to "Monday. Templin motioned to approve the amended minutes; his motion was seconded by Hauptert and approved by a 3-0 vote.

Phil Amones, County Highway Superintendent reported:

1. Underground Tank Inspection Contract to inspect the underground fuel tanks for \$3,100.00 from Williams, Beck & Hess. Amones states that this inspection only needs to be done every 5 years and this is the only contractor in the state of Indiana who does it.
2. 1400 North Soil Sample Engineering Report from Alt & Witzig – Test holes were done down to 41 feet. Report recommends either putting a bridge up or bypassing the hole. Commissioners will review.
3. Bridge # 13 – INDOT has given verbal approval to participate in the Supplement of \$4,682.00 that Toby Steffan, Butler Fairman & Seufert presented last week. A written request is now needs to be sent to INDOT.
4. Request by Kauffman to bore under 200 North – 3636 West 200 North – to tap into MSD Sewage Line – Quality Electric doing the work.
5. Discontinued State Form 95 - Gave Commissioners sample of form from Jefferson County. Amones wants to incorporate it with the Ordinance to change the Bid Requirement Thresholds. Amones recommendation to change Threshold to \$75,000.00. Ridgeway is to get copy of old ordinance to Steve Downs, Commissioners' Attorney. Downs states will do form and change threshold at the same time.
6. Installed Stop Sign on Cherry Springs at State Road 15.
7. 800 North – may have skipped a field entrance. Amones to look into it.
8. Discussed dates for Annual Bids Opening. Decided on the date of November 10, 2008 @ 11:00 AM.

Steve Downs, Commissioners' Attorney reported that he looked at the AT&T statement for the 800 North project and there is no breakdown of the bill. Amones states that he sent a certified letter to remove the costs for relocating the switches that should not be included and a more itemized bill.

Jim Dils, County Coordinator reported:

1. Simplex Grinnell Statement – Annual charge for testing and inspecting the two buildings. Dils recommends that it be changed to billing in

arrears instead of an automatic renewal. Commissioners agree. Dils will send a letter requesting this change.

2. Courthouse Clock – Proposal for annual preventative maintenance check for \$400.00. Commissioners asked him to follow up to see it's possible to get a reduction on the cost.
3. Pay-Out of Sick Leave Election Form and Timetable – Asked Commissioners and Downs for input on election form and time tables for Pay-Out of Sick Leave.
4. Building Inspector Position – Templin stated that it has preliminarily been taken out of the Budget for next year. Mike Howard, Planning Director, stated that he doesn't feel he's capable of inspecting or helping in situations when the housing is unsafe. Templin stated that the budgeting process is not finished yet and that they realize that there is a need.

Nancy Gribben, Wabash County Recorder asked for Additional Appropriations for \$4,400.00 for rebinding of books and a Request for Transfer Funds of \$2,500.00 Security Funds. Templin motioned to approve, seconded by Hauptert, motion passed 3-0.

Bob Brown, EMA Director reported that he will be at a mandatory training on October 2nd and a workshop on October 3 in Fort Wayne. The assistant will be attending on the 2nd as well.

Lori Draper, Clerk of Courts reported:

1. Election time. Legal Ad placed in area newspapers to identify Polling Places for the elections.
2. Office chairs need to be replaced. One broke last week and she replaced it. Will use the Title IV-D money to pay for it. Templin requested that she get quotes to replace other chairs.
3. Incentive Factor Child Support is based on performance. Training she went to will help in getting the county's rate up. Was informed that ½ of deputy salary can come out of the IV-D money. Templin motioned to approve this change. Hauptert seconded, motion passed 3-0.
4. The Election Conference in December has been cancelled.

Cheri Slee, Wabash County Surveyor reported that Hank's Construction bill should have been delivered to her first as it was addressed to her. Slee states that what was received last week is not a final bill. Templin asked that Dils send a memo to employees that states the fax should be directed to the person that it is addressed to first.

Dallas Dugan, Chief Probation Officer presented an agreement for training the 7 employees to carry hand guns. Dugan reported that in 2001 there were 97 felons on probation and that currently there are over 330 felons on parole in Wabash County. The training includes book training and range training. The

book training is 8 hours that will be on paid time. The range training will be on employees own time. They will do range training until they pass. Additional training will be required annually. Commissioners asked Downs to review the agreement.

Roger Tate, Habitat for Humanity and Larry Manning, Board Member reported there is a property in Servia that the leech field is failing. There are two potential sites that may be acceptable sites to do a new leech field for that property. To access those sites they will need to bore under or cut through an alley. Tate questioned the procedure to get approval to cut or bore under some alleys? Amones stated that they should get in touch with him when they decide where they are going and he would look at it with them.

Tate, who is a Board Member for the Fairview Cemetery, asked if there could be signage to assist in slowing traffic at the Fairview Cemetery. Hauptert stated that a petition is needed to consider a sign ordinance and advised Tate to talk with Amones.

Mike Howard, Planning Director reported that Downs is reviewing an Ordinance for fees to obtain hard copies. A discussion occurred regarding the lack of building inspectors and the issues with condemning properties. Givens asked Downs to look at the Wabash City's policy and the Grant County policy.

Mary Ellen Rudisel-Jordan, Scarce Rudisel Architects, reported:

1. Wabash Valley Restoration invoice for final payment \$7,226.00. There is a 1 year warranty on contract. There is a possible problem with a downspout on the east porch. It is dripping down in between two pillars. Templin motioned to approve. Hauptert seconded; motion passed 3-0.
2. South Façade Project:
 - a. D & T Construction & Pella Windows met last week. Recommendation to do one window on each floor and then be inspected before proceeding to the rest of them. Templin asked if Pella could be on site during the whole project.
 - b. Dils stated the power wash was completed on Friday.
 - c. Pella suggested tinted windows to aid with the sun glare and heating & cooling. Tinting of windows will be an additional cost \$1,200.00. Rudisel-Jordan stated there would be a need for blinds even if the windows are tinted. Good quality of Venetian blinds would cost an additional \$3,670.00. Historically tinting is not acceptable. Dils states they have not been able to locate enough shutters to cover the whole building. Commissioners decided not to do tinted windows. Rudisel-Jordan states a separate proposal for the blinds will be done later. Templin questioned if the windows have screens. She will check on that.
 - d. Dils stated that the dumpster will need to be moved. He will check on that.

- e. Shop drawings will be completed in 2 weeks and then it will take 4 – 6 weeks to get the windows. Rudisel-Jordan stated that the workers will need 5 – 6 feet of cleared space to do the window installation. Dils was asked to make the offices aware of this.
 - f. Rudisel-Jordan reported that they have not been able to get a significant reduction on the door work. Hauptert stated that the doors will just need to be done as a separate project.
2. West Façade – suggested that when the West Façade is being looked at, that there be consideration to improve the west entrance to be more pleasing and make it look as a public entrance.

The Commissioners reviewed and approved the following items:

Payroll Claims and Allowance Docket for Pay Period ended – September 24, 2008

Weights and Measures Monthly Report – September 15, 2008

IDEM – Withdrawal of Concentrated Animal Feeding Operation Application:

Cecilia C.M. Conway, Vreba-Hoff Dairy Development: Terra Nova Dairy, LLC

Indiana's Homeland Security Districts

Wabash County Tourism Commission Minutes

IDEM – Boxboard Industries, Inc. Permit Received (CD) Tax Refunds

IDEM – Rod Merrick (Homestead Pork, LLC) Application

No other business, the meeting recessed. Commissioners will meet in regular session on Monday, September 29, 2008 in the Commissioner's Meeting Room on the second floor of the Wabash County Courthouse at 9:00 A.M.