

NOVEMBER 3, 2008

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, November 3, 2008. Chairman Scott Givens called the meeting to order at approximately 9:00 A.M. with all members present: Lester D. Templin, Brian K. Hauptert and Scott E. Givens. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the October 27, 2008 meeting were reviewed. Templin motioned to approve the minutes as written; his motion was seconded by Hauptert and approved by a 3-0 vote.

Phil Amones, County Highway Supervisor reported:

1. Wabash County Bridge Inventory – Phase II – 2008 is complete. Amones gave each Commissioner a copy of report.
2. Norfolk Southern Crossing Improvement revised invoice on the 800 North Project in the amount of \$37,383.55.
3. The Highway Department completed meter pit and sidewalk repair following a break on the water main and removed the bushes in front of the Courthouse. Commissioners thanked Amones for the nice work that was completed.

Steve Hicks, Chief Deputy Sheriff, reported the average daily population for last week was 100.5. There was also a traffic fatality last week.

Steve Downs, Commissioners' Attorney reviewed the petition to vacate Tanner Street west of Second Street and the alley west of Second Street between Lots 10 & 11 in Servia. Givens stated that the Commissioners are taking it under consideration and will need to be advertised.

Jim Dils, County Coordinator reported:

1. Dan Gray, Wabash County Coordinator for the Tobacco Free Coalition, requested permission to put up banners on Courthouse property for the week of November 17th through the 21st. Gray also requested a payroll stuffer for the "Great American Smoke-Out". Commissioners stated that the banners were okay with them but requested that they be removed before the Lighting of the Tree Event. Commissioners asked Ridgeway to see if a statement could be placed on the paycheck stub instead of a stuffer.
2. Christmas Lighting Event - Templin made a motion to officially designate the evening of the Friday, November 21st as the Christmas Lighting Event and to encourage everyone to attend this festive event. Hauptert seconded; motion passed 3-0.
3. Health Department request for repair of exterior wall in two rooms. The paint is flaking and bubbling on the north wall. Commissioners asked Dils to get quotes for repair. Dils also stated they requested a quote for

replacement flooring. Templin stated that the Health Department has funds to pay for this.

4. The County's current group life carrier, Lafayette Life, is getting out of the group life insurance business effective November 30th. Strategic Health Plans is securing quotes from other companies.
5. Job Classification and Compensation Factoring Project Committee will meet on November 11th. Commissioner Haupert, Gary Nose and Ted Little from the Council, Dils and Ridgeway will be serving on that committee.
6. Rainy Day Fund Employee Pay-out retirement request. The request is for additional vacation time. The discrepancy is about the anniversary date when there was a lapse of employment. The Council approved the retirement buy-out based on the second hiring date. It is also an issue due to the returning to the handbook policy January 1, 2008 which established the accrual date as the hire date instead of January 1. Templin stated that there should be an exit conference with all employees leaving and he feels the responsibility lies with the county to make sure these exit conferences occur. Downs stated that it is the responsibility of the employee to understand the employee handbook and the memos that are distributed or to ask questions. Following discussion, Haupert moved to go to Council seek an additional appropriation to pay this employee's request. Templin seconded; motion passed 3-0.
7. Commissioners stated that they believe an exit conference is imperative and all benefit pay outs should be addressed and employees would sign off that they have been notified. The conference should occur when the employee gives notice or is terminated. A discussion occurred among Commissioners regarding departments hiring employees with special agreements. Commissioners asked that Dils look into a policy that all hiring and terminations go through Dils as the Human Resource Director. Givens stated that the Commissioners may not want to fill empty positions. Dils will review current policies and report back to the Commissioners and a directive to department heads will need to be issued.

Bob Brown, EMA Director reported

1. Parking Lot camera quotes. L & L Computers quote for \$860.00 for 2 night vision cameras and installation. Templin motioned to approve the L & L Computers quote for parking lot camera quote. Haupert seconded; motion passed 3-0.
2. Received approval on the 800 Mghz Sub Grant this morning. Will begin issuing purchase orders to get this project started.
3. Draper Construction starting today on the old building windows.

Kelly Schenkel, Assessor reported back to Commissioners she checked into the Manatron/IDOCs contract as discussed at the September 29, 2008

Commissioners meeting. The original contract was for 3 years and that it ended May 5, 2008. Schenkel states that we can pursue the AS2 program for Sales Disclosure at a cost of \$4,451.00 for the program, \$4,000.00 for a scanner and the annual maintenance fee will be \$3,500.00. Hauptert motioned to approve the purchase of the AS2 program, scanner and maintenance fee. Templin seconded; motion passed 3-0.

Jane Ridgeway, Auditor reported the following:

1. Informed that there is \$6,100.00 in the Auditor's Plat Book Fund and presented a quote to rebind 24 plat and or transfer books for \$2,400.00. Templin motioned to approve Ridgeway to present to Council for an Additional Appropriation. Hauptert seconded; motion passed 3-0.
2. Reported that one quote had been received to Codify Ordinances for \$11,400.00. This includes Planning Ordinances, research and update codes as part of this project. Ridgeway will pursue other quotes. The Board asked Downs to review the proposal and Ridgeway to have Planning Director Mike Howard discuss funding for the planning and zoning ordinances.
3. SRI has requested seven (7) 2007 Tax Sale Properties be declared INVALID. Total to be refunded to buyers is \$ 62,963.18. It includes \$ 8,750.65 to be re-charged to Property Taxes through Property Tax Settlement Process; \$47,346.69 from the Tax Sale Surplus Fund. Additional expenses plus 6% interest due on the involved Tax Property Sales of \$ 6,865.84 to be paid from County General Fund - Commissioners unappropriated funds and then a claim will be filed with SRI for reimbursement. Hauptert motioned to refund purchases as stated above. Templin seconded; motion approved 3-0.
4. Need to set hearing for Petition to vacate Tanner Street west of Second Street and alley west of Second Street between Lots 10 & 11 in Servia as requested by David Wilson. Templin motioned to set hearing for November 24, 2008 at 10:00 a.m. pursuant to I.C. 36-7-3-12 and requested that the Auditor will give notice of hearing and the petitioner shall pay the expense of providing said notice. Hauptert seconded; motion passed 3-0.
5. 2008 Commissioners Conference Agenda presented. Conference to be held December 2, 3 & 4th. Commissioners unanimously approved registrations for 3 Commissioners, 1 Commissioner-Elect (Barry Eppley), County Highway Superintendent, County Highway Foreman, County Coordinator and Auditor.

The Commissioners reviewed and approved the following items:

Payroll Claims and Allowance Docket for Pay Period ended – November 3, 2008
Accounts Payable Claims and Allowance Docket advertised for payment –
November 3, 2008

Wabash River Heritage Corridor Commission Agenda for November 5, 2008

No other business, the meeting recessed. Commissioners will meet in regular session on Monday, November 10, 2008 in the Commissioner's Meeting Room on the second floor of the Wabash County Courthouse at 9:00 A.M. and in special joint session with the Wabash County Council on November 17, 2008 at 5:00 P.M. to finish work on the 2009 Budgets and year-end business.

Approved as written – on November 10, 2008.