

## **JUNE 18, 2012**

Wabash County Board of Commissioners met in regular session in the Wabash County Courthouse on Monday, June 18, 2012. Chairman Brian K. Hauptert called the meeting to order at 9:00 A.M. with all members present: Hauptert, Scott E. Givens and Barry J. Eppley. The proceedings of the meeting were recorded by Linda Conrad, Deputy Auditor. The minutes of the June 11, 2012 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Givens and passed 3-0.

John Martin, County Highway Superintendent:

1. Presented a utility permit from AT&T requesting permission to bore and trench to install fiber optic cable from Webster Street in Lagro to 150 N then east on 150 N to the cell tower. Givens made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Presented a notice from INDOT; INDOT has authorized the Norfolk Southern Railway Company to install a new modernized grade crossing warning system on 800 N.

Randy Miller, Wabash County Chief Deputy Sheriff stated the average daily population for the week ending 6/11/12 was 87; twelve (12) inmates are housed at the Miami County Jail.

Steve Downs, County Attorney:

1. Presented a proposed resolution amending Section 505 of the employee handbook regarding a smoke free environment. After much discussion, Commissioners took under advisement until the June 25<sup>th</sup> meeting.
2. Presented proposed Resolution 2012-85-08; adopting anti-nepotism policies regarding employment matters and matters related to county contracts. Givens made a motion to approve Resolution 2012-85-08; his motion was seconded by Eppley and passed by a 3-0 vote.

Bob Brown, EMA and Central Dispatch Director:

1. Presented a letter of support to be sent to the Indiana Department of Homeland Security appointing City of Wabash Fire Chief Robert Mullett as a representative to the District Planning Council for Indiana Homeland Security District 3. This is a joint appointment by the Wabash County Commissioners and the Mayor of the City of Wabash, Robert Vanlandingham. Givens made a motion to approve the letter of support; his motion was seconded by Eppley and passed by a 3-0 vote. Hauptert signed the letter.
2. Stated Wabash County implemented a burn ban on Friday, June 14<sup>th</sup> at 4:00 P.M. Brown presented a map from the Indiana Department of Homeland Security showing the twenty (20) counties that currently have a burn ban in affect. Brown noted State has recommended a burn ban to all counties but has not mandated it at this time.

Jim Dils, County Coordinator was present with no report.

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Linda Conrad, Deputy Auditor:

1. Presented the Payroll Claims and Allowance for Pay Period ended 6/09/12. Commissioners unanimously approved.
2. Presented the Accounts Payable Claims and Allowance Docket for 6/18/12. Commissioners unanimously approved.
3. Presented a letter of denial from the Indiana Office of Community & Rural Affairs regarding a request from the Wabash County Drainage Board to extend the Grossnickle Drain Reconstruction Project. IOCRA stated when a project's final cost is less than originally budgeted; the excess funds are de-obligated and reclaimed by the Community Development Block Grant Program to be allocated to other eligible projects.
4. Stated May 21<sup>st</sup> the Commissioners denied a claim submitted by the Wabash County prosecutor's office totaling \$1,000 for K-2 testing. Conrad presented a claim denial form for Commissioners to sign. Commissioners signed the denial form.
5. Presented a claim from Community Corrections totaling \$285. This claim is per the request submitted by Community Corrections Director Jeff Hobson at the March 5<sup>th</sup> meeting. Hobson requested that the county increase the amount disbursed toward the cost of pre-trial home detention from \$5.25 to \$10.00 per person per day. Commissioners unanimously approved the request.

### Items for Commissioners' review:

IDEM Notice of Public Comment: POET Biorefining – North Manchester

State Personnel Department Benefit Plan Summaries and Descriptions

County Council Packets for June 25, 2012 Meeting

City of Wabash Order to Cease Dumping and Remove Waste – 1271 Adams Street (Old Quarry), Wabash, IN

Clerk of the Court Monthly Report – May 2012

Nancy Hoffman, Executive Director, ARC of Wabash County, Inc; Casey Sausaman, ARC board member; and Kimberly Sausaman, ARC participant reviewed the programs provided by ARC and presented a request for 2013 funding. Hoffman stated:

1. ARC's greatest challenge is insufficient state and federal funding. Client driven services are not fully funded and extra funding for increased needs must come from other sources.
2. Since 2011, ARC has experienced a 7% decrease in funding Supported Living and Day Services, a 10% decrease in the Community Employment Program and a 3% reduction in the Group Home Rates for Day Services.
3. ARC is a service industry and a major portion of the budget is for staffing, however, reducing staff could jeopardize the quality of care provided.
4. The number of individuals assisted by ARC programs last year were:
  - a. 110 with developmental disabilities; this number is primarily Wabash County residents.
  - b. 79 with developmental disabilities in the Sheltered Workshop five (5) days per week. ARC sub-contracts with local businesses to provide

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services. This year ARC has increased their number of sub-contractors by forty-nine (49).

- c. 26 in the Community Employment Program
- d. 12 adults with developmental disabilities in the Supported Living Residential Program in their own homes
- e. 45 adults in the Community Integration Program
- f. 5 with Respite Services – this program was new in 2011 and allows a caregiver time away for a few hours each week or month
- g. 69 with transportation services
- h. 110 in recreation and leisure programs
- i. 110 with case work and case coordination

Other services provided include: information referral services, counseling and advocacy, general social services and public education

5. Kimberly Sausaman stated her work at ARC consists of shredding, mailings, parts assembly and one (1) day a week she volunteers in the skilled care unit at the Wabash County Hospital. Her favorite part of the program is getting out and socializing with people.
6. Casey Sausaman stated her daughter Kimberly has been with ARC since she was a baby. ARC assisted with exercises her daughter needed to learn to walk and now provides a safe enjoyable environment to grow and learn as an adult. Sausaman stated ARC provides services, programs and people to enhance the quality of life for individuals with developmental disabilities.
7. Hoffman stated in 2012 Wabash County contributed \$58,500 to ARC. Hoffman requested an increase of \$2,000 in 2013; \$60,500. Hoffman extended her appreciation to the Commissioners for what they have contributed in the past.
8. Commissioners extended their appreciation to Hoffman for the many fine services provided by ARC to Wabash County residents.

Commissioners recessed at 10:00 A.M. for the Wabash County Drainage Board meeting and reconvened at 11:00 A.M.

Tom Polk and Ernie Ball of Intraset Technologies presented three (3) technology system recommendations:

1. Polk presented a proposal for in-house email for the courthouse and judicial center totaling \$19,800.24. Polk stated there are several benefits for having in-house email:
    - a. Out-of-office notification
    - b. Shared calendar
    - c. Improved security
    - d. Store and archive all e-mail
    - e. Internal control
    - f. Serviced by a local company – Intraset
- Commissioners took under advisement.

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2. Polk and Ball recommended a new phone system for the courthouse and judicial center, which could also include the jail and highway department. Polk stated the current system is at least ten (10) years and is obsolete. Only limited maintenance is possible because the manufacturer is no longer in business. Ball stated newer systems have the ability to grow, provide remote access and be designed to meet the customer needs. Commissioners stated they have some funds available in the 2012 budget and requested Polk present a proposal including possible options at the July 9<sup>th</sup> meeting. Polk agreed and requested that a survey be sent to each department head to find out how many handsets each office has, how many they need and any new locations which may require additional wiring. Polk also requested the survey identify how many phones need to have full duplex conference call capability. Commissioners unanimously agreed. Conrad and Dils stated they would prepare and distribute a survey then forward responses to Polk.
3. Polk stated the current server back-up system in the courthouse is at the end of its three (3) year life cycle. He presented two (2) proposals:
  - a. A software update that would use the current hardware which would need to be replaced in one (1) year; \$2,836.71
  - b. Completely replace the back-up hardware and software; \$8,293.86Commissioners took under advisement.

No other business, the meeting recessed. The Commissioners will meet on Monday, June 25, 2012 in the meeting room on the second floor of the Wabash County Courthouse starting at 9:00 A.M.

The Wabash County Council will meet on Monday, June 25, 2012 in the Commissioners' Meeting room on the second floor of the Wabash County Courthouse starting at 5:00 P.M.

\*Approved as written 6/25/12