

DECEMBER 3, 2012

Wabash County Board of Commissioners met in regular session in the Wabash County Courthouse on Monday, December 3, 2012. Chairman Brian K. Hauptert called the meeting to order at 9:00 A.M. with all members present: Hauptert, Barry J. Eppley and Scott E. Givens. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the November 26, 2012 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Givens and passed by a 3-0 vote.

John Martin, County Highway Superintendent:

1. Presented two (2) utility permits:
 - a. Frontier Communications to bury cable in the R-O-W to provide service at 997 N 100 E. Givens made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.
 - b. NIPSCO for one (1) bell-hole in the R-O-W to provide gas service to 7623 N 500 E. Givens made a motion to approve request; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Purchased new lockers to protect the safety equipment issued to employees. These lockers will help prevent damage to the equipment when not in use. The total cost was \$3,226.74.

Wabash County Sheriff Bob Land stated that this morning there are eighty-eight (88) inmates in the Wabash County Jail; ten (10) inmates are currently housed at the Miami County Jail. The average daily jail population for the week ending 12/2/12 was 83.85.

Bob Brown, EMA and Central Dispatch Director, was present with no report.

Steve Downs, County Attorney:

1. Presented a proposed resolution adopting an American with Disabilities Act Transition Plan and establishing the ADA Coordinator for Wabash County, Indiana as County Coordinator Jim Dils. Givens made a motion to approve as Resolution 2012-85-12 and establish the County Coordinator as the ADA Coordinator; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Presented the proposed Ambulance and Rescue Service Agreement Renewal between the City of Wabash and Wabash County as presented at last week's meeting. Eppley made a motion to approve agreement; his motion was seconded by Givens and passed by a 3-0 vote.

Pat Lynn, representing the Wabash County Animal Shelter, stated the shelter received its Certificate of Incorporation as Wabash County Animal Shelter, Inc. on September 28th. It has also obtained an Employer Identification Number from the Department of Treasury, Internal Revenue Service. Currently the transition to Not-For-Profit status is in process and should be completed early in 2013.

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Lynn stated they will soon submit a contract to the county requesting quarterly allocations for funding in lieu of providing county employees for the shelter operation. Commissioners requested Ridgeway remove the Animal Shelter employees from the 2013 Wabash County Salary Ordinance. Ridgeway stated she will present the change at tonight's Council meeting, and reminded the Board that they will need to request an appropriation transfer in January for the 2013 budget.

Environmental Specialist Jennifer Scott of the Wabash County Health Department presented a proposed Onsite Sewage System Ordinance. Commissioners will take under advisement and asked Downs to review.

Jim Dils, County Coordinator and Human Resources Director:

1. Presented an update from Intraset Technologies for the phone system project. The original quote was for \$47,286.87; additional costs included:
 - a. Three (3) additional 40D phones \$ 621.00
 - b. Analog card for faxing \$1,500.00
 - c. Labor for installing analog card \$ 241.80
 - d. Two (2) Polycom conference phones for courtrooms \$1,530.00The total cost was \$51,179.67. Dils stated there will be an additional labor charge of \$100 to \$200 to install the Polycom phones. Givens made a motion to approve the additional costs for a total of \$51,179.67; his motion was seconded by Eppley and passed by a 3-0 vote.
2. Stated the current courthouse snow thrower is in need of extensive repairs. It would be cost effective to replace the existing equipment. Dils presented three quotes:
 - a. Wabash Big R Troy-Built \$899 (no trade in)
 - b. Wabash Portable Simplicity \$899 (trade-in of \$50 available)
 - c. Troxel Equipment John Deere \$945 (no trade in)Commissioners discussed trade-in options and decided not to trade-in the old equipment. Eppley made a motion to approve Wabash Portable without a trade-in; his motion was seconded by Givens and passed by a 3-0 vote.
3. Stated an area resident requested permission to post a 4' x 6' foot board on courthouse property recognizing the HumanLight holiday on December 23rd; a secular recognition of the holidays and human goodness. Commissioners had no objection but would like it removed by January 1.
4. Stated the Treasurer's office remodel is scheduled for completion this week. There are three (3) metal desks available for use by other departments. Dils stated the Purdue Extension office and Wabash County Animal Shelter each asked to receive one (1) of these desks. Commissioners gave unanimous approval.

Wabash County Auditor Jane Ridgeway:

1. Presented the Payroll Claims and Allowance for Pay Period ended 11/24/12. Commissioners unanimously approved.

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2. Presented the Accounts Payable Claims and Allowance Docket for 12/03/12. Commissioners unanimously approved.
3. Presented a request from the Prosecutor's office for permission to purchase replacement copiers for the Prosecutor's office from the IV-D Incentive Fund totaling \$10,518. Eppley made a motion to approve request; his motion was seconded by Givens and passed by a 3-0 vote.

Wabash County Surveyor Cheri Slee presented payment application #4 to be sent to the Office of Community & Rural Affairs (OCRA) totaling \$166,886.67 as part of the Grossnickle Ditch Drainage Reconstruction Project. An invoice was submitted by Wessler Engineering for work to be completed by the contractor: Haskins Underground, Inc. Slee stated a 10% retainage totaling \$16,688.67 will be held by the County. Upon approval, the balance of \$150,198 will be paid to Haskins Underground, Inc. Givens made a motion to approve the payment application totaling \$166,886.67 to be sent to OCRA; his motion was seconded by Eppley and passed by a 3-0 vote.

Commissioners Reviewed:

Internal Transfer – Commissioners Funds
IDEM: Notice of Public Comment – Metal Source LLC
INPAA: Indiana Pipeline Awareness Association annual program
Notice, Verified Judgment and Answer from Douglas-Alan

Dennis-Allen requested to have the Douglas-Alan Notice, Verified Judgment and Answer document regarding setting a common law court in Wabash County, Indiana "file stamped" by the Auditor. Ridgeway stated it is routine in her office to mark such documents, which are not official deed transfers or tax exemptions, as "received" only. Commissioners concurred with the Auditor's practice.

No other business, the meeting recessed. The Commissioners will meet on Monday, December 10, 2012 in the meeting room on the second floor of the Wabash County Courthouse starting at 9:00 A.M.

**Approved as written – December 10, 2012*