

JANUARY 13, 2003

Commissioner Chairman, Lester Templin, called the meeting to order at 9:00 A.M. with all members present. Minutes were approved as written, moved by Brian Hauptert, second by Darle Dawes, and passed. Commissioners reviewed and signed the Payroll Claim & Allowance Docket and the Payroll Check Register. Brian moved to approve the re-appointment of George Airgood to the Alcoholic Beverage Board for 2003, second by Darle, and passed. Brian moved to approve County Corrections Ordinance 2003-I, second by Darle, and passed. The fund accepts deposits from the state to be used for the operation of the jail or its programs. Brian moved approval of the bond for Co. Coroner, Marilyn McDonald, second by Darle, and passed. Mary Ashba with the Wabash Co. Council on Aging, presented the 4th quarter report for the 5311 Transportation Grant, which Commissioners signed. Commissioners commended Clerk, Lori Draper and Recorder, Nancy Gribben, for their plan to use the Co. Recorder's microfilm viewer on the rare occasions the Clerk's office needs to check film rolls. Otherwise, Lori must pay \$600. for a manual crank attachment, or \$2000. for an electric crank attachment to the new viewer/printer she is buying. Commissioners noted the Roann/Paw Paw Public Library was placed on the National Registry of Historical Buildings on 12/20/02. Commissioners may change the employee policy for vacation credit, by stipulating when vacation credit is added for employees. They are concerned the policy is being abused because the language isn't specific enough. The anniversary date of employment may become the time for receipt of vacation credit, rather than at the beginning of a new calendar year, as is the current policy. Commissioners will ask Co. Attorney, Tom Mattern, to review the medical insurance guidelines for his opinion on who's eligible for coverage. Loopholes in policy stipulations could be addressed at renewal time in April. Mr. Mattern reports he has passed along the TORT notice information involving the Probation department, to our insurance carrier. Les and Brian will talk with Wabash and No. Manchester officials to get their feelings on establishing ground rules for increased CEDIT funds going to WEDCOR for the new three year programs of the Revolving Loan Fund and the Training and Incubation Grant Fund. Commissioners will ask WEDCOR director, Chris Martin to attend their 1/21 meeting. Brian says he asked Quality Electric for a quote for a maintenance agreement with the county.

Larry Rice, Co. Highway Dept.: The underground storage tank for diesel fuel is due for it's 10 year inspection by the IN Dept. of Environmental Management (IDEM). The required ultrasound test costs \$3180.00, and Larry will have to empty the tank before the test. North Central Co-op will provide a tanker to store the fuel on sight during the test. A steel rod will be replaced with fiberglass at the same time. Larry has funds now, but may need an additional appropriation for that account as the year progresses. All but one of the four trucks that broke down last week are fixed. Two radiator problems and one engine oil line are resolved, but the transmission replacement can't be done in house Larry asked Commissioners to consider a dumpster for the Courthouse, Judicial Center and Probation trash, currently hauled by his crew. In the long run it might be cheaper than the cost of two of his men spending more than an hour each week on the job. Steve Jones with United Consulting Engineering, presented "letters to proceed" for bridge # 28 over the Eel River at Laketon for Commissioner approval. Commissioners signed the letters for construction and inspection work. Since official notification has been received on the project, Larry has received a claim for payment of our 20% share for construction, which is \$89,000.00. Work won't proceed until the state has the money on hand to disperse to vendors as they submit claims. Brian moved to pay the claim, second by Darle, & passed. Commissioners told Oliver Garrison he needs a permit application from the highway department for a road cut on Seminole Lane in Somerset.

Memorial Hall heating/cooling/ventilation (HVAC) plans: James McCleary and Tom Easter, with Scarese/Rudisell Architects, propose units on the ceiling on all three floors, five air handlers in all. Considerable duct work will be needed. Since the attic isn't insulated, they say units need to be on the third floor rather than in the attic. McCleary says this is a cost effective plan for heat to all three floors, as they are presently arranged. Duct work would change, if the large rooms are divided into enclosed smaller rooms. Partitions wouldn't obstruct air circulation with the proposed plan, if they aren't higher than 6 feet, since the ceilings are 11 feet high. Commissioners asked McCleary to proceed with bid letting, asking for bids that include both labor and equipment, along with bids for labor only. McCleary will also ask that duct work for the 2nd and 3rd floors be an alternate bid.

Sheriff/Jail: Commissioners reviewed proposals for enclosing space for five offices in the jail basement. Terry Mullett quoted \$16,000. for remodeling plus \$5,300. for electrical work to code. Kroft Construction quoted \$31,500. and Kellam Contracting quoted \$17,790.00. Neither quote included electrical work. Brian moved to accept the Terry Mullett quotes, noting payment will come from jail commissary funds, second by Darle, and passed. Commissioners also reviewed copies of Jennings Co. ordinances. One is for a court security fund generated by a \$25. fee assessed against any person convicted of a misdemeanor or felony in a Jennings Co. court. Another one allows the Sheriff to collect \$25. each time someone subject to lawful intermittent detention checks into the jail, and deposit them in the non-reverting county prisoner reimbursement fund. With no further business, the meeting adjourned.

Lester D. Templin, Chairman

Darle V. Dawes

Brian K. Hauptert

ATTEST: _____
Carol Stefanatos, Auditor