

Commissioner Chairman, Brian Hauptert, called the meeting to order at 9:00 A.M. with all members present. Minutes of the 11/8 meeting were approved as written, moved by Lester Templin, second by Darle Dawes, and passed. Commissioners reviewed and signed the Payroll Claim & Allowance Docket and the Payroll Check Register. Les said MJV began cleaning Probation offices 3 times a week 11/12, for an additional \$295.00 per month. Commissioners approved submittal of an additional appropriation request from Cumulative Capital Development funds for fiber optic connection and anti-virus protection for courthouse internet connection, in the amount of \$2300.00. Commissioners also reviewed proposed additional appropriation requests for their budget totaling \$103,747.00, and a transfer in the Memorial Hall budget of \$300.00. The additional money covers accounts for Sheriff pension, unemployment claims, telephone and wards of court. Commissioners approved payment of claim # 3 from D. T. Construction in the amount of \$40,079.00, plus a retainage payment of \$4,453.00 for Memorial Hall renovation. They also approved the final payment of \$2500.00 to Scarce/Rudisel Architects for their services on the project. Commissioners indicated they had enjoyed working with Jeff Kumfer of Scarce/Rudisel, and commended his efforts. Commissioner attorney, Tom Mattern, reports the contract with Moake Park Architects, for plans for the Community Corrections program have been signed by the architects, and await Commissioner signatures. Mattern indicated it was a standard AIA contract in the amount of \$10,000.00. Commissioners signed the agreement. Payment will come from the state grant for the Community Corrections program. Tom had reviewed a proposed amendment to the 1996 Animal Control ordinance prepared by Robert McCallen for the animal board. Tom says there are expanded definitions, a section on vicious animals and an increase of penalties from \$500.00 to a maximum of \$2500.00. Commissioners have seen the proposed changes, also, and want to talk with Animal Control representatives before acting on the amendment. Clerk, Lori Draper, reports she needs 4 legal size file cabinets, and proposes using Clerk's Records Perpetuation funds to cover the estimated cost of \$3600.00. Commissioners want to know the exact cost, but agreed she may submit an additional appropriation request for the 12/6 Council meeting. She told Commissioners she felt the smaller room on Memorial Hall's second floor would be suitable as consolidated storage of her records and equipment. It would need cleaned, and locks put on the door, but wouldn't have to be painted. County Assessor, Kelly Schenkel, advised of two new state requirements for her office. Effective 1/05 she must electronically transfer Sales Disclosure information to the state, and the quote she has gotten for needed hardware, software and licensing is \$18,376.00. She will also be required to do an annual study to ascertain that assessed values are equal throughout the county. Called "trending", she estimates it will cost \$20,000. to \$30,000.00 per year. She doesn't have funds budgeted for either, but could use some from her 2005 Cumulative Reassessment budget and the Sales Disclosure fund, toward the costs. Darle stated his continuing disgust with state mandates without funding. Commissioners agreed her staff could attend the Assessor conference in January. Registration fees are \$75.00 per person. Kelly said the county Christmas party will be Dec. 14th, and her office is hosting the event. Commissioners approved a request from Beth Driscoll to allow use of the courthouse lawn and main floor hallway, during the celebration of 125 years as the "first electrically lighted city". Larry Rice and Sheriff Striker expressed concerns from their departments over proposed changes in medical coverage for county employees. Commissioners don't know that there will be changes in coverage, but wanted to get a baseline established, so they have an overall picture of employee health.

Larry Rice, Co. Highway Dept.: Phase III of Old Rd. 15 S is almost done. Installation of a guardrail near Matlock Cemetery is on hold, because a gas line is in the way. Asphalt was laid last Friday at the retaining wall project, and guardrail is today's project. He said two requests from Verizon to bury cable look okay, and Commissioners signed both. (1) new cable on CR 50 N beginning at 4690 W and traveling east for 550 feet; and (2) extend service to a new address on CR 650 E, starting at 9598 N and going south for 1877 feet in the west right-of-way ( R/W). Larry reported North Central Cooperative sent a check for \$2500.00 to help with road damage costs around the dairy on CR 800 S. He presented a Market Estimate Appraisal Report for Commissioner approval. It's for R/W acquisition from Bowman Agri Corp., Inc. along Old Rd. 15 S in the amount of \$270.00. Les moved approval of the Market Estimate, second by Darle, and passed. Brian signed the report. Regarding last week's truck and equipment bids, Larry said the correct quote from Erik's Chevrolet is \$57,985.00. He recommends the low bid from Denney Motor Sales of \$55,497.00 for a cab and chassis. Also the W.A. Jones Equipment bid of \$35,389.00, which includes hydraulics for stopping the salt spreader when the truck is stopped. It is \$962.00 higher than the Deeds Equipment bid, but they included a 551 V plow that wasn't part of the specifications. The Northern Equipment bid didn't meet the snow plow hitch "specs". Les moved approval to accept the Denney bid of \$55,497.00, second by Darle, and passed. Since two bids didn't comply with county "specs", Les moved approval of the W. A. Jones Equipment quote of \$35,389.00, which includes the hydraulic option, second by Darle, and passed. Mitch Hansel, with Affordable Civil Engineering, proposed alternatives for a planned road in the Bolinger Addition. The alternative is different than county "specs" for roads. Hansel suggests using 2 ft. of rip rapp over old carpeting, in lieu of # 73 stone and a V side ditch. Larry says the county would lose 18 ft. of side ditch, and proposed using 2 ft of # 73 stone with geo textile under it, to hold the ground in place. This would exceed "specs", but be harder for his crews to maintain. Brian said the county must have R/W on both sides of the road. Larry feels a drainage pipe is needed under an adjacent property owner's driveway. Larry has talked with Mr. Bolinger, and thought the matter was resolved. Commissioners asked Larry to monitor the plans and progress, as they feel the county has a proven plan in place.

Leroy Striker, Sheriff: There are 101 in jail this morning. He says beginning 11/29/04 he will need space for the Community Corrections staff in the jail basement. Director, Jeff Hobson, will get the program running, as long as the grant money has arrived. Per the signed contract, the basement space will belong to Community Corrections, and Leroy has asked EMA director, Bob Brown to vacate his office by then. Leroy thinks the EMA communications room may stay put for a while. Commissioners will meet with Bob Brown at 1:00 this afternoon. Sheriff Striker told Commissioners he will ask for nearly \$22,000. in additional appropriation requests for his Sheriff and Jail budgets. With no further business, the meeting recessed.

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Brian K. Hauptert, Chairman

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Darle V, Dawes

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Lester D. Templin

Attest: \_\_\_\_\_

Carol Stefanatos, Auditor