

MARCH 23, 2009

Wabash County Commissioners met in regular session in the Wabash County Courthouse on Monday, March 23, 2009. Chairman Brian Hauptert called the meeting to order at approximately 9:00 A.M. with all members present: Brian K. Hauptert, Scott E. Givens, and Barry J. Eppley. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the March 16, 2009 meeting were reviewed. Hauptert had one clarification on County Attorney Steve Downs reviewing the Wabash "County" Police for Council; for the Council and "Commissioners". Eppley made a motion to approve the minutes with the clarification; his motion was seconded by Givens and passed with a 3-0 vote.

Phil Amones, County Highway Superintendant, introduced Steve Jones from United Consulting. Jones presented a contract proposal; hourly not to exceed \$15,000. United would assemble plans and specifications for two (2) priority stimulus projects; America Rd and CR 1100 N for resurfacing. Jones stated the sooner the submission the quicker INDOT will review. Amones stated with the Stimulus projects you do not submit an application, but a complete package, INDOT assigns a number and then the project is put on the next bid letting list. The project must be a legitimate project which means it must meet federal criteria. Jones stated INDOT is pushing paving projects because it puts equipment, material, and people to work. Jones stated all construction is 100% federal money. Any additional, change orders, or extra work is 100% county funded. Jones suggested Amones file a RFP (Request for Proposal) in accordance with federal requirements. This will get a head start on acquiring a qualified inspector if bids are accepted. Givens asked when United would complete the engineering part. Jones stated they are planning to have Wabash County submitted in April. Amones stated there are time constraints with the funding. The project has to be completed, let, constructed and final audit done, within three (3) years. Jones stated INDOT is concerned that if the counties do not use the money, other states could request the money for their use. Givens made a motion to accept the contract proposal; his motion was seconded by Eppley and passed with a 3-0 vote. Amones stated this will be funded through LRS (Local Road & Street) - on call engineering. Jones also informed Commissioners that INDOT has put out a call for group four (4) federal assistance road projects. Group four (4) includes towns under 5,000 and all counties except a few that the State classifies capable of managing their own engineering process. This is under the traditional application for a road project. On the initial engineering design development, the county projects 100% coverage of the project. If the project is accepted by the State, they cover 80 % of the project while the county actually only pays 20%. The application is due May 21, 2009. Commissioners will take under advisement.

MARCH 23, 2009 CONTINUED

Phil Amones, County Highway Superintendent:

1. Presented a contract with the State for coordination on Bridge #61; 700 W north of 250 N. Commissioners signed.
2. There will be a meeting with engineers this week regarding Bridge #165; 700 W at Richvalley. Application was made on this bridge to the State with regards to the stimulus package. Amones stated he would like to postpone the letting for thirty days to see if we are awarded stimulus money for this bridge. Commissioners agreed.

Leroy Striker, Wabash County Sheriff reported:

1. Average daily population in the jail last week was 93.6.
2. Thank you to Commissioners for looking at the area behind the jail; railing and stairs that are deteriorating. Striker stated replacement may be the best option and wanted to do what was most efficient and cost effective. County Coordinator Jim Dils stated he had two contractors look at the area and would have quotes for Commissioners next week.
3. Ridgeway presented a preventative maintenance agreement from Two Brothers Generator Sales and Service totaling \$1,000. Ridgeway asked if Striker had anything to add. Striker stated it was a basic agreement. Commissioners reviewed and signed.
4. Haupert asked if the video conferencing system issues had been addressed. Striker stated the DOC (Department of Correction) and BIS - IT departments will be ironing out connection issues on Tuesday. Striker stated a meeting will then be held Thursday with Wabash County and BIS.

Bob Brown, EMA Executive Director, reported:

1. Brown invited Commissioners to attend the Indiana Homeland Security Full Scale Exercise at Grissom Saturday, March 28th at 10:00 A.M. Commissioners will take under advisement.
2. Brown has a battery back up system that has gone down. Brown checked on pricing and it is cheaper to buy a new unit than to replace the battery. The two quotes were \$129.99 (has 30 minutes more back up) and \$173. Brown stated this will be paid from EMA maintenance and repairs. Eppley made a motion to approve the purchase of the new unit at \$129.99; his motion was seconded by Givens and passed with a 3-0 vote.

Jim Dils, County Coordinator, reported:

1. Downs had sent Dils a note informing him that the HPL contract is satisfactory. It is an updated contract to provide medical services for inmates at the jail.

MARCH 23, 2009 CONTINUED

2. Eleven (11) of the nineteen (19) windows on the south side facade project are set in place. Exterior caulking has been done to help protect against any precipitation. Dils stated weather may halt remainder of the installation for a few days this week. Dils requested approval to allow contractors access to the building after working hours. Dils stated security would be a high priority. Commissioners stated this was fine as long as affected department heads are in agreement.
3. The Assessors Office had a foul odor. Dils believes the cause was a defective high pressure air vent in the pump room directly below the Assessors Office. The pump was replaced the same day.
4. Dils will have quotes to repair/maintenance the stairs both in front of and behind the jail as well as the retaining wall across the street from the jail.
5. The new walls in the Probation department are completed and primed. Probation is hoping to have the project finished by the end of this week. The last thing needed is carpeting. Dils will bring quotes to the March 30th meeting.
6. Water usage at the judicial center has averaged around 5,000 gallons a month at a cost of \$55. The billed usage in February was 9,000 gallons and in March 18,000 gallons. Dils has contacted the water company and they will be on site today to try to identify the cause.

Mike Ridenour Wabash County Council Chairman reported:

1. The hand rail on the stairs that starts at the parking lot area of the courthouse and proceeds downward to the south is in need of repair; one of the rails is rusted. Dils stated he would follow up on this repair.
2. Ridenour requested a list of the average daily population for the jail over the last 6 months. Dils stated he would compile a list for Ridenour.

Wabash County Auditor Jane Ridgeway reported:

1. Additional Appropriations for the courthouse computer server upgrades will be addressed tonight at the Council meeting.
2. We have rolled all Real Estate and Personal Property values and the Assessor's new allocation files. We have entered the tax rates certified by the State, but are waiting on Manatron MVP Tax for the final new property Circuit Breaker CAP calculations software. Manatron is hoping to have the upgrade by mid-April. The delay will likely set Spring Tax Collection back to at least June 10th for all counties using their system.

MARCH 23, 2009 CONTINUED

10:00 A.M. Received BIDS for County Assessor Reassessment Contracts; Givens made a motion to close bids; his motion was seconded by Eppley and passed with a 3-0 vote. Bids were as follows;

Accurate Assessment Inc	Ft. Wayne	\$359, 500
Appraisal Research Corp	Findlay, Ohio	\$403,600
Ad Valorem Solutions	Kokomo	\$373,131
Indiana Assessment Service	Rochester	\$366,912
Tyler Technologies CLT		
Appraisals and Tax Solutions	Dayton, Ohio	\$410,533

Givens made a motion to take bids under advisement; his motion was seconded by Eppley and passed by a 3-0 vote.

The Commissioners reviewed and approved the following items:

Payroll Claims and Allowance Docket for period ended 3-22-09
Weights and Measures Monthly Report – 3-15-09
Maximus – Capital Improvement Plan and MAXIMUS Services
US Dept of Commerce: 2010 Decennial Census
Wabash County Tourism Commission – Minutes of February 16, 2009

EXECUTIVE SESSION

Wabash County Commissioners, County Coordinator Jim Dils, County Attorney Steve Downs, and Auditor Jane Ridgeway met in executive session on March 23, 2009 in the Commissioner's Meeting Room at approximately 10:15 A.M. to discuss Personnel Matters and revisions to the Employee Handbook.

No other business, the meeting recessed. Commissioners will meet in regular session on Monday, March 30, 2009 in the Commissioner's Meeting Room on the second floor of the Wabash County Courthouse at 9:00 A.M.

Approved as written – March 30, 2009