

NOVEMBER 19, 2012

Wabash County Board of Commissioners met in regular session in the Wabash County Courthouse on Monday, November 19, 2012. Chairman Brian K. Hauptert called the meeting to order at 9:00 A.M. with all members present: Hauptert, Barry J. Eppley and Scott E. Givens. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway. The minutes of the November 13, 2012 meeting were reviewed. Eppley made a motion to approve the minutes as written; his motion was seconded by Givens and passed by a 3-0 vote.

John Martin, County Highway Superintendent, was present with no report.

Wabash County Sheriff Bob Land:

1. Stated that this morning there are eighty (80) inmates in the Wabash County Jail; thirteen (13) inmates are currently housed at the Miami County Jail. The average daily jail population for the week ending 11/18/12 was 75.42 .
2. Requested permission to begin the interview process to hire a new Merit Officer to replace one that resigned as of November 30th. Commissioners unanimously approved.

Bob Brown, EMA and Central Dispatch Director, was present with no report.

Steve Downs, County Attorney, was present with no report.

United Consulting representatives Steve Jones, John Clodfelter and Scott Minnich reviewed current projects:

1. Clodfelter stated they are working with INDOT on a February 2013 letting for Bridge 645; the North Manchester Covered Bridge. Jones presented a contract totaling \$137,500 for the project which is an 80/20 funding agreement. Givens made a motion to proceed; his motion was seconded by Eppley and passed by a 3-0 vote. Clodfelter stated INDOT requested the approach guard rail be removed from the project because the current one is sufficient and this will allow the project to move forward without needing R-O-W ownership of the area around the structure.
2. Minnich stated Bridge 14 had an emergency closure in May 2012 during the annual bridge inspection:
 - a. Final plans for the project are in an internal review.
 - b. Acquisition of the R-O-W is in process and transfer documents have been submitted to Downs for review.
 - c. Letting is expected for early 2013 allowing construction to begin next spring.
3. Jones presented the completed Bridge Inventory Report of all 154 Wabash County Bridges. Minnich stated:
 - a. Overall, the Wabash County bridges are in good shape.

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- b. There were two (2) bridges that were closed: Bridge14 and Bridge165 (steel truss bridge in Liberty Mills). Bridge 14 is in process of reconstruction and for Bridge 165 there are no plans to re-open.
- c. There are thirty-six (36) steel bridges in Wabash County. Several have the original paint and need partial repainting. All bridges have surface rust and a few have some critical areas that need to be addressed. Minnich stated United would like to work with Commissioners on a ten year rehabilitation schedule for the steel bridges. Commissioners agreed.
- d. Stated there is a CD of the Bridge Inventory Report for review
- e. This ends the current contract. Wabash County needs to advertise for the next inspection cycle early in 2013.
- f. There is a twelve (12) month inspection on Bridge 645 to be completed in the spring of 2013.
- g. Jones stated he would like to meet with Commissioners in one (1) month to discuss funding options for priority bridges. Commissioners agreed.

Kathryn Carter-Lower, Health Department:

- 1. Presented an Additional Appropriation Request to go before Council totaling \$800 for mileage. Givens made a motion to approve; his motion was seconded by Eppley and passed by a 3-0 vote.
- 2. Presented a Transfer Resolution Request to go before Council totaling \$380. Givens made a motion to approve; his motion was seconded by Eppley and passed by a 3-0 vote.
- 3. Extended appreciation to Commissioners for the drainage repairs around the foundation of Memorial Hall.

Jim Dils, County Coordinator and Human Resources Director, was present with no report.

Wabash County Auditor Jane Ridgeway:

- 1. Presented the Payroll Claims and Allowance for Pay Period ended 11/10/12. Commissioners unanimously approved.
- 2. Presented the Accounts Payable Claims and Allowance Docket for 11/19/12. Commissioners unanimously approved.
- 3. Presented 2012 Additional Appropriations for Commissioners' budgets
 - a. General Fund -Veterans Service Office: \$275
 - b. General Fund - Wards of Court: \$70,000
 - c. CEDIT: Wabash Historical Museum allocation \$27,000 for 2012
Commissioners gave unanimous approval to go before Council.
- 4. Presented information on the Annual Certification of Elected Officials – Nepotism compliance. Ridgeway stated the Resolution and a Compliance Certificate will be sent to the Elected Officials this week for review and official filing.

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5. Presented the 2013 Purdue University Extension Contractual Services Agreement totaling \$101,850. Ridgeway reminded the Board that the 2013 has not yet been certified by the State and recommended they wait to sign the contract until the budget has been approved; also the Extension Office has one (1) educator position vacant and the county should be receiving an adjustment for part of 2012 and 2013 until filled. Commissioners will take under advisement.
6. Presented a local match retainage claim for draws #2 (\$4,450.39) and #3 (\$2,714.46) for the Grossnickle Drain Project. Commissioners approved and signed claim.
7. Received the Intrasect In-House E-mail Project invoice totaling \$19,365.56. It is \$159 higher than the original proposal due to a (4) four year SSL Certificate. Commissioners unanimously approved payment.
8. Discussed the cost of the nearly completed Phone System Project. Ridgeway she believes there are sufficient funds to cover the cost from the 2012 budget; once an invoice is received.
9. Discussed holding a year-end meeting on the 31st of December. Commissioners decided they prefer an informal meeting on that day.

Eppley presented Change Order #2 for the Grossnickle Drain Project in North Manchester requesting a time extension for Substantial Completion from November 17, 2012 to December 31, 2012. Givens made a motion to approve; his motion was seconded by Eppley and passed by a 3-0 vote.

Commissioners Reviewed:

Auditor's Monthly Financial Report for October 2012

Treasurer's Monthly Report for October 2012

Clerk of Courts' Monthly Report for October 2012

ARCH Insurance Company – Acknowledgement of claim: Steven Satterly

ARCH Insurance Company – Acknowledgement of claim: Alexandria Garrett

Information on GovPro E-Marketing – IAESC Procurement/ bulk purchasing

Matthew Romary of Romary Associates presented an update on the Treasurer's Office Renovation:

1. The lighting phase has been completed.
2. On November 26th the second phase will begin: demolition, installation of new cabinets and counters, floor coverings and furniture.
3. The Treasurer's staff will move into the Assessor's Office for one (1) week. Intrasect Technologies will transfer phone and computer hook-ups to the Assessor's Office on Wednesday, November 20th.
4. The postage machine will be placed in the hallway outside the Treasurer's Office temporarily.
5. Completion of the project is set for December 3rd.
6. Treasurer Sharon Shaw requested permission to purchase a new sink, vanity and countertop for the Treasurer's Office. Commissioners unanimously agreed; up to \$500 for sink and vanity and up to \$150 for the countertop.

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Mr. Dennis-Allen again requested the Commissioners establish a “Common Law Court” in Wabash County regarding Cause Number 85C01-1202-MI-153. Commissioners and Attorney Downs re-stated what they concluded at the July 16, 2012 meeting: “The ‘Common Law Court’ concept no longer exists in Indiana so it is not a viable option”; Commissioners each agreed based on their individual research and the legal opinion of their attorney. Downs stated that the true authority in this matter rests with the court system.

No other business, the meeting recessed. The Commissioners will meet on Monday, November 26, 2012 in the meeting room on the second floor of the Wabash County Courthouse starting at 9:00 A.M.

**Approved as written – November 26, 2012*