

## **FEBRUARY 4, 2013**

The Wabash County Board of Commissioners met in regular session in the Wabash County Courthouse on Monday, February 4, 2013. Chairman Barry J. Eppley called the meeting to order at 9:00 a.m. with all members present: Eppley, Brian K. Hauptert, and Scott E. Givens. The proceedings of the meeting were recorded by Wabash County Auditor Linda Conrad. The minutes of the January 28, 2013 meeting were reviewed. Givens made a motion to approve the minutes as written; the motion was seconded by Hauptert and passed by a 3-0 vote.

John Martin, County Highway Superintendent:

1. Submitted the 2012 Wabash County Highway Annual Report which included the Motor Vehicle Highway fund, Cumulative Bridge fund, Covered Bridge fund and Local Road and Street fund. The report also included the cost of patching, chip & sealing and berming of roads and the installation of signs and culvert pipes.
2. Submitted utility application from Frontier Communications for service at 5151 E 1300 N to bore under 1300 N. Givens made a motion to approve the permit; the motion was seconded by Hauptert and passed by a 3-0 vote.

Randy Miller, Wabash County Sheriff' Chief Deputy:

1. Stated there are 74 inmates currently housed in the Wabash County Jail; three inmates are housed at the Miami County Jail.
2. Stated that one jail officer resigned last week and the Sheriff is requesting permission to fill the vacancy. Commissioners agreed.

Elaine Martin, Wabash County Clerk:

1. Submitted the voting system annual maintenance agreement from Microvote General Corporation for voting machines. Hauptert made a motion to approve the agreement, Givens seconded; it passed by a 3-0 vote.
2. Requested permission to attend two meetings; Northern District Clerk's meeting in March and the annual Clerk's Conference in June.
3. Stated she purchased a used refrigerator for the office from the Clerk's Incentive fund monies.

Kathryn Carter-Lower, County Health Department submitted a revised request for the usage of SPHI accreditation grant monies totaling approximately \$9,000. The request included:

1. Six iPads at a cost of \$2,976.
2. Desk, credenza and locking vertical file cabinets for Medicare claims at a cost of \$3,589.92
3. One computer, two monitors, mouse & keyboard at a cost of \$2,000.
4. Pens and paper for Kindergarten Round-Up at a cost of \$430.

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Givens stated he would not support the purchase of six iPads because the Board recently approved the purchase of three laptop computers for the same purpose. Carter-Lower stated the laptops are too heavy to be used in the field. Commissioners agreed that if iPads are purchased the laptops would need to be used by some other department. Eppley asked if the terms of the grant are being met. Carter-Lower stated there are no specific guidelines for use of the grant monies. Commissioners stated they may consider two iPads and asked Carter-Lower to adjust the request and consider other possible needs. County Attorney Steve Downs suggested the health department create a plan or list of future long-term needs. County Coordinator Dils asked Carter-Lower if Intrasect Technologies had been consulted concerning the specifications and pricing. She stated they had been consulted. Givens asked if some of the funds could be used to upgrade the office with respect to ADA requirements. Carter-Lower stated she would need to contact the State about this. Givens asked if the grant monies could be used for maintenance support. She stated grant funds could not be used to pay for expenses already being paid from other funds. Eppley made a motion to take the request under advisement to allow Carter-Lower time to revise the request including only two iPads and other possible needs. Hauptert seconded the motion; it passed by a 3-0 vote.

Beverly Ferry, Chief Executive Director, Living Well in Wabash County presented the 5311 and 5317 Grant reports for the fourth quarter of 2012. Ferry stated usage had increased by 8% and the organization was under expenses by \$800.

Steve Downs, County Attorney presented the final draft of Ordinance #2013-85-01 for Commissioners' signatures. The ordinance had been approved at the meeting on January 28<sup>th</sup>.

Jim Dils, County Coordinator:

1. Stated there are currently several mechanical problems in the Courthouse including the elevator and the heat pump for the Auditor's office. Service has been requested for all repairs.
2. Discussed the need for an appointment to the Economic Development Commission.

Tom Polk, Intrasect Technologies submitted a new IT service agreement in the amount of \$30,000 per year. He explained the \$6,000 increase would include coverage for the health department, prosecutor's office, probation department and highway department, basically every county department. Polk stated Sheriff Land had requested that Intrasect support the department's video conferencing system with the courts. Polk stated to do this it would require an upgrade in the Internet connectivity. Polk suggested a goal should be to locate the service equipment in the Clerk's office after the current CSI contract expires. The CSI contract includes hardware support along with software program support. Coordinator Dils requested an hourly or departmental usage report from Polk.

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Givens asked about the various response times listed in the agreement. Polk explained that response time is based on the impact the problem has on the business. It was the Commissioners' consensus to budget computer maintenance support in their budget for 2014 and to include all county departments under one hardware service agreement. The Board will consider making a decision about the service agreement at their next meeting.

### **Commissioners reviewed/approved:**

Payables claims for February 4, 2013

1782 Notice for the County's 2013 budget was received from the State

Insurance invoices

With no other business to come before the Board of Commissioners, the meeting was recessed. The next scheduled meeting is Monday, February 11, 2013 in the Commissioners' room on the second floor of the Wabash County Courthouse.