

APRIL 15, 2013

The Wabash County Board of Commissioners met in regular session in the Wabash County Courthouse on Monday, April 15, 2013. Chairman Barry J. Eppley called the meeting to order at 9:00 a.m. with three members present: Eppley, Brian K. Haupert and Scott E. Givens. The proceedings of the meeting were recorded by Wabash County Auditor Linda Conrad. The minutes of the April 8, 2013 meeting were reviewed. Haupert made a motion to approve the minutes as written; the motion was seconded by Givens and passed by a 3-0 vote.

John Martin, County Highway Superintendent: Recommended accepting the Cargill De-icing Technology salt (calcium chloride) bid at \$70.72 per ton for a total of \$113,152 for 1,600 tons. Haupert made a motion to approve Cargill De-icing Technology's bid per Martin's recommendation; his motion was seconded by Givens and passed by a 3-0 vote.

Bob Land, Wabash County Sheriff

1. Stated there are 85 inmates housed in the Wabash County Jail with a peak population last week of 86. There are currently no inmates housed at the Miami County Jail.
2. Stated that he needs more jail records report storage and that he and Coordinator Dils met with Perry ProTec and received a quote in the amount of \$15,775 to scan the records and store them on the server. He stated that he could possibly use an existing scanner that is currently not being used by the Health Department to input the records into the server using current department employees to input the records. Land offered to provide the cost from the County Misdemeanant Fund if an additional appropriation could be requested and approved. Auditor Conrad will consult with the State Board of Accounts to see what funding would be possible.

Steve Downs, County Attorney: Not present at the meeting.

Jim Dils, County Coordinator:

1. Stated that he had received a letter from Jack Crouse, President of Construction Control, Inc. for providing a scope of services for the bidding of a new emergency generator at the county jail. The services would include the sizing of the generator, providing specifications for multiple suppliers, formerly bidding the required generator and the installation and providing a summary of bidders and recommendations at a cost of \$9,000 with an additional fee of \$3,000 for periodic supervision of the contractor's installation. Haupert made a motion to proceed with the bidding process by accepting the services of Construction Control Inc. as stated including the supervision fee of \$3,000. Givens seconded the motion; it passed by a vote of 3-0.

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2. Reported that external phone services were down last Friday throughout the county phone system; the problem was a Frontier Communications service issue and service was restored at 3:30 P.M.

Dallas Duggan, Chief Probation Officer: Requested the purchase of nine new computers to replace 10-13 year old computers. He stated that Intrasect Technologies submitted a quote for (9) nine HP Business Elite desktop 4GB computers and updated software at a cost of \$11,349.90 to be paid from the Adult Probation Users Fees Fund. Hauptert made a motion to proceed to County Council for the approval of the computer purchases. Givens seconded the motion; it passed by a vote of 3-0.

Linda Conrad, County Auditor:

1. Presented payable claims for April 8, 2013 for approval.
2. Presented Auditor & Treasurer's March 2013 financial reports.
3. Notice was received from IDEM that Ford Meter Box Company, Inc. has submitted an air permit application.

Beverly Ferry, Executive Director of Living Well in Wabash County:

1. Presented 5311 and 5317 Grant Quarterly Reports and invoices.
2. Stated that there will not be any funding for services in 2014 that are currently paid from the New Freedom Grant because of the conversion of operating funding to capital funding by the federal government. Ferry stated that most of the \$60,000 grant plus local matches are used for critical dialysis service transportation since these services are not currently available in Wabash County. Ferry reported that there is still a critical need for these and other services in Wabash County and asked that the County consider funding assistance to help with operating expenses. Commissioners requested that Ferry draft a funding proposal based on current statistics and priority needs for future consideration.

Tom Polk, Vice-President of Operations and Technology and Michelle Roudebush, Support Technician with Intrasect Technologies explained the current service levels of the technologies service agreement to several county department supervisors and employees that were present for this part of the meeting. Polk explained how current service requests are processed at Intrasect in terms of priority of the request. He stated the need for communicating specific information about the computer problem and communicating the priority need for fixing the problem in order to identify emergency, critical, and important priority service requests. He stated that emergency and critical problems should always be called in to Intrasect with contact by email reserved for low priority requests. Roudebush stated that Intrasect provides after hours support and the importance of the communication of the request priority. Polk stated that scheduled quarterly maintenance visits by an Intrasect technician are being

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considered for the future. Some county employees had questions about recent service requests and stated that the proposed service improvements would be most welcomed. The recycling and/or destruction of computer hard drives was discussed and explained. Mike Howard, Planning Director specifically suggested that the county departments using the services be allowed input in the consideration of any technological agreement in the future.

Commissioners' review/approval: nothing presented.

Also present: Chief Deputy Auditor B.J. Grube and Wabash Plain Dealer reporter Sheila Rhoades.

With no other business to come before the Board of Commissioners, the meeting was recessed. The next scheduled meeting is Monday, April 22, 2013 in the Commissioners' room on the second floor of the Wabash County Courthouse.